

ABINGDON-ON-THAMES TOWN COUNCIL

COMMUNITY COMMITTEE TUESDAY 7 JUNE

ITEM 9 – ACTIONS REGISTER

Meeting date	Action	Responsible	Update
30-May-19	<p>ROYSSSE ROOM ART DISPLAY Consideration was given to whether art work from local A-level students could be displayed in the Guildhall and specifically the Roysse Room. It was resolved that this be raised with the Abbey Cinema as they manage and operate the Guildhall. Actions raised with Abbey Cinema. No action forthcoming.</p>	Properties Officer	<p>May 2021 - committee agreed to proceed with this and properties officer is liaising with Abbey Cinema (as managers of the Guildhall rooms) December 2021 - Properties Officer has contacted local schools to ascertain if any interest in displaying art work but no response March 2022 - committee requested that officers revisit this proposal with the Abbey Cinema and clarify the agreement with them</p>
25-Feb-20	<p>NOTICE BOARDS It was resolved that officers go ahead with the design for notice boards and report back to Members of the Committee. David Ogilvie design of round noticeboard at cost of £7,500</p>	Cemeteries and Outdoor Services Manager (COSM)	<p>Oct 2020 - order with Ogilvie has been cancelled as they did not reply after several reminders. We are now looking elsewhere but the importance of this noticeboard is on a back burner as Councillors thought it was not important during these pandemic times Jan 2021 – one quote received and a further being sought for alternative designs. These were presented to cttee on 20 Jan 21. March 2021 - The committee suggested the following locations for alternative noticeboards: Broad Street, pavement owned by OCC; Station Yard, owned by VOWH DC, and requested that officers consult with these councils on the possibility of placing noticeboards on these two sites. Nov 2021 - Waiting advice from the district council. March 2022 - no further progress. June 2022 - recommendation to close this action and refer to action below (1 June 2021)</p>

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Meeting date	Action	Responsible	Update
30-Mar-21	<p>CHARITY ANNUAL RETURNS</p> <p>It was agreed that the Town Council should develop a proforma for grant-funded charities to help them to keep the Town Council updated.</p>	Deputy Town Clerk	<p>September 2021 - this item is outstanding</p> <p>December 2021 - no update</p> <p>March 2022 - responsibility has been passed to DTC, a draft proforma shall be presented to the committee meeting in June for consideration.</p> <p>June 2022 – draft proforma to be approved.</p>
1-Jun-21	<p>NOTICE BOARDS</p> <p>RECOMMENDED to the Community Services Committee that the Market Place Noticeboard, which had originally been located on the wall of the building next to the Market Place Flower bed, be replaced.</p>	Cemeteries and Outdoor Services Manager	<p>Dec 2021 - approved by Full Council.</p> <p>March 2022 - following physical inspection of proposed location and review by Chair and officers, the committee recommended a change to the agreed location. The recommendation was not approved by Full Council. To be reconsidered by the committee.</p>
06-Jul-21	<p>PUBLICITY SUGGESTIONS</p> <ul style="list-style-type: none"> - Youth project (item 14). A special article was suggested for the next Town Crier - Grants. It was suggested that publicity about the grants awarded includes a brief outline of the purpose of the grant, using the information provided in the grant applications. - Firework displays (item 12). The decision about Town Council displays should be publicised. - Plans for a joint reception with the County Council. This would probably be interesting to many residents to show how councils work together in Abingdon. 	Community Services and Events Officer	<p>July 2021 - A double page spread has been set aside in the September edition of the Town Crier to publicise the Youth Project. Other publicity items ongoing.</p> <p>Sept 2021 - The youth project was publicised in the September edition of the Town Crier. Grant Applications were publicised on Town Council website. Other publicity items ongoing.</p> <p>Nov 2021 - publicity on firework displays to be publicised when relevant.</p> <p>Dec 2021 - Joint reception publicised in December Town Crier.</p> <p>June 2022 – the council’s decision to no longer include firework displays in events has been publicised on the website.</p>
1-Dec-21 (Town Council meeting)	<p>NOTICEBOARDS</p> <p>Question raised at Town Council for Community Committee: 'The Friends of Abingdon Civic Society is delighted to see that the proposal for a replacement noticeboard in the Market Place has resurfaced. We note that the two noticeboards installed last year are mainly used for the Town Council’s notices. In the case of the Roysse Court one, this may be</p>	Chair, Community Committee	<p>Nov 2021 - information provided by LB to support the response (in email from SW):</p> <p>The 3 Town Council noticeboards (1 outside Roysse Court offices and the double sided one in bath street) are updated by the Community Services and Events Officer weekly, Council info and any notices sent in/dropped at the Council offices are displayed.</p>

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	<p>partly due to space constraints, but the two-sided one at Bath Street should have room for community notices as well. Please may we have assurances that the new noticeboard and the existing ones will be available for community groups to publicise their events? 'It is also important that information is available elsewhere than in the town centre. Your officers now manage the noticeboards in bus shelters at Stratton Way (and possibly elsewhere?). These are potentially very useful, so please can arrangements be put in place for them also to be used for community notices? 'The concept of the 15-minute neighbourhood is gaining traction. In the past, your officers and/or councillors used to post notices on boards at Peachcroft and Gainsborough Green; can this be reinstated? Could we also have boards at the Wootton Road shops, Northcourt and on the new housing developments? 'We realise that there are resource implications to all of this, but as we have mentioned before, the Civic Society would be happy to talk to you or your officers about ways in which community volunteers could help with the delivery of the improved arrangements.'"</p>		<p>Recent examples of non-council notices include: - Abingdon Craft fair - Local Job Fair - NSPCC Table top Sale - Q & A on COP 26 - Pre COP 26 big green event - Albert Park Singers</p> <p>Dec 2021 - Community Services and Events Officer has contacted FofACS to determine how to work together on this. Jan 22 - meeting held with Chair of Community Committee, Community Services and Events Officer and two representatives from Friends of Abingdon Civic Society. Mar 2022 - update provided at cttee meeting by the Chair, Cllr Jehanli.</p>
21 Dec 21	<p>PUBLICITY SUGGESTIONS - Radley Lake project included grant from ATC. Suggestion for Town Crier article - Platinum Jubilee main dates and events</p>	Community Services and Events Officer	<p>March 2022 update - spring edition of Town Crier was produced by members. Radley Lakes Trust article was not included, to be in a future edition. Key dates for Platinum Jubilee celebrations were included in the Town Crier, further advertising to follow once programme confirmed with the working group. June 2022 - Platinum Jubilee advertised in May Town Crier. Radley Lakes article still outstanding</p>
1 Mar 22	<p>PUBLICITY SUGGESTIONS - Could Clubs & Societies Day be re-established? It was agreed that officers will investigate and consult with Cllr Foulsham as he was expected to be the Mayor.</p>	Community Services and Events Officer	<p>June 2022 – due to other work commitments, this action remains outstanding</p>

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1 Mar 22	PUBLICITY SUGGESTIONS - Grants: annual large grants and ad hoc community grants throughout the year - Radley Lakes Trust - Quotes from the annual reports of the large grant recipients and the gearing effect to include numbers	Community Services and Events Officer	June 2022 – due to other work commitments, this action remains outstanding
1 Mar 22	TOWN CRIER - Put together a plan for future editions and present to the next meeting of the committee	Community Services and Events Officer	June 2022 – due to other work commitments, this action remains outstanding

Updated 30 May 2022