

## ABINGDON TOWN COUNCIL

<b>Report to</b>	<b>Finance Governance &amp; Asset Management</b>
<b>Meeting date</b>	<b>21 June 2022</b>
<b>Agenda item</b>	<b>7 Forward Plan</b>

<b>1. Surplus land review</b>	
Oct to Dec 21	Consideration of land which may be excess to the council's requirements. Needs to be part of wider discussions with District Council
March 2022	Report of the Town Clerk presented at the meeting. Following discussion and amendment of FGAM recommendation Council resolved: <ul style="list-style-type: none"> <li>(i) The following plots of land are designated surplus to town council's requirements: (three sites, detailed in confidential minutes to Council meeting)</li> <li>(ii) The town clerk approaches the district council to offer the land as affordable housing sites</li> <li>(iii) A further report in relation to this matter be brought forward to the meeting of the FGAM committee on 21 June 2022</li> <li>(iv) The ward members for the three areas be consulted prior to any decisions being made.</li> </ul>
June 2022	Update and report: This is now part of the discussions with the District Council regarding landownership in Abingdon. Nothing further to report at this stage.

<b>2. Building maintenance &amp; improvement programme (VM)</b>	
Oct to Dec 2020	Installation of new boilers
Jan to Mar 2021	Agreement of maintenance and improvement programme
Apr to Jun 2021	Maintenance and improvement programme year 2
June 2021: review	May 2021 committee: agreed maintenance/ improvement programme
Apr to June 2022	Maintenance and improvement programme year 3: see updates to FGAM Meeting of 21 June 2022, agenda item 11.

Apr to June 2023	Maintenance and improvement programme year 4
<b>3. Guildhall complex</b>	
Jan to Mar 2021	Decide on longer term priorities for the Guildhall complex
June 2022: Update	Abbey Hall: long-term cinema lease (FGAM committee matter) Historic rooms: service under consideration by Community Committee. Currently under outsourced management agreement (Community Committee matter). Further report to next meeting. Old Magistrates Court: Improvement works planned for creation of civic complex; see update in Properties Officer confidential report item 17.
<b>4. Abbey Hall lease</b>	
Oct to Dec 2020	Sign off new lease to 28/2/22.
Jan to Mar 2021	Agree new (longer term) lease.
June 2021: review	Heads of Terms agreed by delegation team
July to Sept 2021	Agreement of any new lease and Guildhall arrangements with Abbey Cinema
Jan to Mar 2022	End of lease on Abbey Cinema (28.02.22)
Jan 2022	Extension of Abbey Cinema lease and ongoing negotiation of longer-term lease.
March 2022	Lease extended to 30 November 2022. Ongoing negotiation of 25-year lease with Abbey Cinema
June 2022	Properties Officer confidential report refers, agenda item 17.
<b>6. Museum basement options appraisal</b>	
Jan to Mar 2021	Options appraisal for basement.
June 2021: review	Options for basement considered at meeting of 10 June 2021.
July to Sept 2021	Discussions with various community groups - One planet and Carbon Cutters regarding a climate emergency cafe centre - initial proposal received 23rd August 2021 for discussion
June 2022	Climate emergency centre in operation. Proposals for a longer-term agreement to come forward to next FGAM meeting.
<b>7. Museum lift options appraisal</b>	
Apr to June 2021	Andrew Lord (AL) re preplanning application advice – locate original documents and application
June 2021: review	Original documentation has been reviewed by DS. VWHDC has suggested that pre-planning app advice should be taken. AL advises need to appoint an architect to undertake this exercise.
July to Sept 2021	Met with Ridge Jim Thomas, structural engineer, awaiting advice regarding design before approaching English Heritage/planning
Apr to June 2022	Planning application Potential grant applications (this will affect timeline)
Jan to Mar 2023	Procurement subject to grants timetable if available

Apr to June 2023	Work on site
March 2022	It was noted that timescales for the Museum lift options appraisal did not include all stages such as producing a business plan and it was agreed that these would be added to the forward plan in due course.
June 2022	Ridge and Partners LLP have completed a feasibility and pre-planning application to Vale of the White Horse Planning Officers. Your Officers have approved submission of the documents and will await further information in response to the submission. See further update as provided in Museum Manager report to FGAM 21 June 2022 item 12.