



ABINGDON-ON-THAMES TOWN COUNCIL

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Community Committee Tuesday 7 June 2022 AGENDA Old Magistrates Court, 7pm

Date of agenda: 30 May 2022

To: All Members of the Community Committee

Cllr Cheryl Briggs
Cllr Andrew Coveney
Cllr Neil Fawcett
Cllr Alex Greenaway
Cllr Rawda Jehanli
Cllr Pat Lonergan
Cllr Lorraine Oates
Cllr Andy Foulsham – Mayor ex-officio
Chair of the Finance, Governance & Asset Management Committee – ex-officio

To: all other Members for Information

Dear Member,

You are hereby summoned to attend a meeting of the **Community Committee** to be held on **Tuesday 7 June 2022 at 7pm** in the Old Magistrates Court.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at democratic@abingdon.gov.uk.

Any queries on the agenda should also be directed to me.

Yours sincerely

Nigel Warner

Nigel Warner
Town Clerk (signed electronically)

Abingdon-on-Thames Town Council Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I (Open to the Public Including the Press)

1. **To elect a Chair and Vice Chair for the 2022-2023 Municipal Year**

2. **Apologies**

To receive any apologies for absence.

3. **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

4. **Terms of Reference**

To review and accept the [Terms of Reference](#) for this Committee.

5. **Statements and Questions from the Public**

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 7pm on Monday 6 June 2022. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

6. **Minutes**

To receive, consider and recommend to the Town Council that the draft notes of the meeting of the Community Advisory Committee of [1 March 2022](#) be agreed as a correct record, to be signed by the Chair.

7. **Matters arising**

To consider any matters arising from the minutes of these meetings not covered elsewhere on the agenda. Decisions required resulting from this to be a separate agenda item at the next meeting for resolution.

8. **Forward Plan**

The Forward Plan was approved by Full Council on 27 January 2021.

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Integrated Youth Support Project	Oct to Dec 2020	Work on youth strategy review with budget bid of £30,000-BUDGET BID AGREED
	Jun 2021 – review	Proposal for Integrated youth support project to include Youth Council terms of reference and release of funding Comm Services July 21
	Apr to Jun 2022	Commencement of Youth Council
	Dec 2021 update	Terms of reference amended to allow steering group access to funding prior to the set-up of the youth council.
	March 2022 update	Annual report presented to the committee meeting and a presentation to the town council meeting on 30 March 2022.
	June 2022 update	Notes from meetings at agenda item 12
Platinum Jubilee (agenda item 10)	Apr to Jun 2021	Agree draft plans for Platinum Jubilee
	Jun 2021 – review	Platinum Jubilee Working Group has been established and plans now need to be taken forward
	Oct to Dec 2021	Finalise timetable for Platinum Jubilee
	Apr to Jun 2022	Platinum Jubilee
Bandstand project	Jan to Mar 2021	Consider bandstand project
	Nov 2021 update	Bandstand project working group has been meeting and update provided to Community Advisory Committee 9.11.21
	Dec 2021 update	Working Group met 30.11.21, Properties Officer looking for advice on pre-planning and flood risks with the Vale of White Horse District Council and the Environment Agency.
	March 2022 update	Update provided to committee
Communications review / Corporate branding	Jan to Mar 2021	Complete communications review
	Dec 2021 update	Communications review reported on 9.11.21. Style guide adopted by Council 1.12.21
	June 2022 update	Follow up meeting of the communications working group to be arranged by officers
Climate Emergency: Market Place	Apr to Jun 2021	Consideration of environmentally friendly measures to address the climate emergency in relation to Market Place events.
	Jul to Sept 2021	Completion and implementation of environmentally friendly measures to address

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		the climate emergency in relation to Market Place cafes and commercial markets
	Nov 2021 update	Implementation delayed due to Covid pandemic. The terms and conditions for hiring the Market Place are being considered and will incorporate some climate emergency measures.
	March 2022 update	Delayed due to workloads of officers
	June 2022 update	Delayed due to workloads of officers
Council events	Oct to Dec 2021	Accessibility audit in relation to council events
	June 2022 update	Delayed due to workloads of officers
Christmas Lights	Oct to Dec 2021	Assess need for Christmas lights earmarked reserve. To be considered at a future meeting.
	Dec 2021 update	Committee resolved that working group would continue
Museum: temporary exhibitions programme	Jan to Mar 2022	Morland; A family business
	Apr to Jun 2022	The Platinum Years in Abingdon
	July to Sept 22	The Abingdon Ichthyosaurs - Grendelius by Megan Jacobs
	Oct to Dec 22	Kate Hammersley - Common Ground
	Jan to Mar 23	Planes Trains and Automobiles - RAF Abingdon , GWR, MG.
	July to Sept 23	Abingdon's Lost Monuments
	Oct to Dec 23	Abingdon Quilters
Museum: digital projects	Jan to Mar 22	Women of Abingdon
	Apr to Jun 22	Town Twinning / Platinum Jubilee Youth and Elderly oral history project
	July to Sept 22	South Asian History month - Couldrey India paintings and poetry - Festival Archaeology
	Oct to Dec 22	Black History Month - Museum at night – Hallowe'en
Museum: events	Apr to Jun 22	Jubilee day event derived from Youth & Care home project
	July to Sept 22	Festival of archaeology
	Oct to Dec 22	Museum at Night

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Museum: accreditation	Oct to Dec 21	Policies to be approved by museum governing body prior to Accreditation. DS/EB to finalise museum forward plan.
	Jan to Mar 2022	Adjusted Accreditation deadline 1st April 2022 - full accreditation now lasts 5 years
	Oct to Dec 23	Accreditation submission work (expires Jan 2024) New lift complete (subject to grants etc)
	June 2022 update	Accreditation submission completed (see agenda item 11)

9. **Actions Register**

- a) To consider progress on [resolved actions](#) from previous meetings of this committee. Actions on the agenda should not be discussed under this item.
- b) To consider and approve the [draft Grants Annual Return](#) proforma.

10. **Community Grant applications**

To consider grant applications received from the following organisations:

- Abingdon Church Twinning Committee
 - o [Application](#)
 - o [Grant scoring sheet](#)
- Friends of Abingdon Civic Society
 - o [Application](#)
 - o [Grant scoring sheet](#)

Details are provided in the [report](#) of the Community Services and Events Officer

11. **Museum service**

To receive and consider the [report](#) of the museum manager and [appendix](#).

12. **Youth Strategy**

The committee to note the records of the following meetings,

- [28 March 2022](#)
- [20 May 2022](#)

13. **Finance Report**

To receive and consider the [report](#) of the Deputy Town Clerk / RFO, including the [management accounts](#) for the period 1 April – 27 May 2022.

14. **Future Agenda items**

To consider and propose items for future agendas.

15. **Dates of future meetings**

To note the dates of the meetings in this municipal year:

- 12 July 2022
- 6 September 2022
- 8 November 2022
- 6 December 2022
- 7 February 2023

The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing democratic@abingdon.gov.uk or telephoning 01235 522642.