



# ABINGDON-ON-THAMES TOWN COUNCIL

Nigel E. Warner, M.A.(Oxon)  
Town Clerk  
Telephone: (01235) 522642  
Facsimile: (01235) 533112  
Email: [enquiries@abingdon.gov.uk](mailto:enquiries@abingdon.gov.uk)  
Website: [www.abingdon.gov.uk](http://www.abingdon.gov.uk)

Royse Court,  
Bridge Street,  
Abingdon-on-Thames.  
OX14 3HU

## Environment and Amenities Committee

Tuesday 19 July 2022

### AGENDA

**Date of agenda: 14 July 2022**

To: All Members of the Environment and Amenities Committee

Cllr Gabby Barody  
Cllr Cheryl Briggs  
Cllr Margaret Crick  
Cllr Jim Halliday  
Cllr Rawda Jehanli  
Cllr Lorraine Oates  
Cllr Helen Pighills  
Cllr Andy Foulsham – Mayor ex-officio  
Chair of the Finance, Governance & Asset Management Committee – ex-officio

To: all other Members for Information

Dear Member,

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Tuesday 19 July at 7.00pm** in the **Old Magistrates Court**.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Any queries on the agenda should also be directed at me.

Yours sincerely

Nigel Warner  
Town Clerk (signed electronically)

## **Abingdon-on-Thames Town Council Our Vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

### **Our key objectives**

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

## **SECTION I - Open to the public and media**

### **1. To elect a Chair and Vice Chair for the 2022-2023 Municipal Year**

### **2. Apologies**

To receive any apologies for absence.

### **3. Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

### **4. Terms of Reference**

To review and accept the [Terms of Reference](#) for this Committee.

5. **Minutes**

To sign as a correct record the draft notes of the meeting of the Environment and Amenities Advisory Committee of [8 March 2022](#).

6. **Matters arising**

To consider any matters arising from the minutes of these meetings not covered elsewhere on the agenda. Decisions required resulting from this to be a separate agenda item at the next meeting for resolution.

7. **Statements and Questions from the Public**

To receive any statements and questions. These should be submitted in writing by letter or post to the address above or by e-mail to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk) no later than 5pm on Monday 18 July 2022.

8. **Forward Plan**

The Forward Plan was approved by Full Council on 27 January 2021 and reviewed in June 2021.

To review and consider the forward plan for this committee which can be found [here](#).

*There is a duplication between the Forward Plan and the Actions Register.*

9. **Actions Register**

The Actions Register report can be found [here](#).

10. **Green Forum**

Report from Anne Smart, Chair of the Forum:

11. **Finance Report**

To receive and consider the [report](#) of the Town Clerk / RFO, including the [management](#) accounts for the period 1 April – 30 June 2022.

## **Policy**

### 12. **Biodiversity plan**

- i) To receive and consider a [report](#) on the Biodiversity Plan from Cllr Barody.
- ii) Cllr Barody to introduce the schools competition

### 13. **Report from the Cemeteries and Outdoor Services Manager**

To receive a [report](#) from the Cemeteries and Outdoor Services Manager.

### 14. **New cemetery working party**

To receive an update from the Chair of the New Cemetery Working Party, Cllr Jim Halliday:

### 15. **One Planet Abingdon CEC – Interim Report**

To receive and note the [interim report](#).

### 16. **Dates of future meetings**

The dates for future meetings of the Environment and Amenities Advisory Committee and items to be considered are:

- 13 September 2022
- 15 November 2022
- 20 December 2022
- 21 February 2023

### 17. **Exclusion of the public, including the press**

The Chair will move:

*That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.*

Documents in relation to these items will be forwarded for members only.

## **SECTION II – Confidential**

18. **Confidential report of the Cemeteries and Outside Services Manager**

Members are advised to review the confidential report from the Cemeteries and Outdoor Services Manager which can be found in the confidential section of SharePoint.