



ABINGDON-ON-THAMES TOWN COUNCIL

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Environment and Amenities Committee

Wednesday 3 August 2022

AGENDA

Date of agenda: 29 July 2022

To: All Members of the Environment and Amenities Committee

Cllr Gabby Barody
Cllr Cheryl Briggs
Cllr Margaret Crick
Cllr Jim Halliday
Cllr Rawda Jehanli
Cllr Lorraine Oates
Cllr Helen Pighills
Cllr Andy Foulsham – Mayor ex-officio
Chair of the Finance, Governance & Asset Management Committee – ex-officio

To: all other Members for Information

Dear Member,

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Wednesday 3 August 2022 at 6.30pm** in the **Town Council Offices**.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at democratic@abingdon.gov.uk.

Any queries on the agenda should also be directed at me.

Yours sincerely

Nigel Warner
Town Clerk (signed electronically)

Abingdon-on-Thames Town Council Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I - Open to the public and media

1. **To elect a Chair and Vice Chair for the 2022-2023 Municipal Year**

2. **Co-option of Anne Smart to this committee.**

3. **Apologies**

To receive any apologies for absence.

4. **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

5. **Terms of Reference**

To review and accept the [Terms of Reference](#) for this Committee.

6. **Minutes**

To sign as a correct record the draft notes of the meeting of the Environment and Amenities Advisory Committee of [8 March 2022](#).

7. **Matters arising**

To consider any matters arising from the minutes of these meetings not covered elsewhere on the agenda. Decisions required resulting from this to be a separate agenda item at the next meeting for resolution.

8. **Statements and Questions from the Public**

To receive any statements and questions. These should be submitted in writing by letter or post to the address above or by e-mail to democratic@abingdon.gov.uk no later than 5pm on Tuesday 2 August 2022.

9. **Forward Plan**

The Forward Plan was approved by Full Council on 27 January 2021 and reviewed in June 2021.

To review and consider the forward plan for this committee which can be found [here](#).

There is a duplication between the Forward Plan and the Actions Register.

10. **Actions Register**

The Actions Register report can be found [here](#).

11. **Green Forum**

Report from Anne Smart, Chair of the Forum:

12. **Finance Report**

To receive and consider the [report](#) of the Town Clerk / RFO, including the [management accounts](#) for the period 1 April – 30 June 2022.

Policy

13. **Biodiversity plan**

- i) To receive and consider a [report](#) on the Biodiversity Plan from Cllr Barody.
- ii) Cllr Barody to introduce the schools competition

14. **Report from the Cemeteries and Outdoor Services Manager**

To receive a [report](#) from the Cemeteries and Outdoor Services Manager.

15. **New cemetery working party**

To receive an update from the Chair of the New Cemetery Working Party, Cllr Jim Halliday:

16. **One Planet Abingdon CEC – Interim Report**

To receive and note the [interim report](#).

17. **Dates of future meetings**

The dates for future meetings of the Environment and Amenities Advisory Committee and items to be considered are:

- 13 September 2022
- 15 November 2022
- 20 December 2022
- 21 February 2023

18. **Exclusion of the public, including the press**

The Chair will move:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

Documents in relation to these items will be available for members only.

SECTION II – Confidential

19. **Confidential report of the Cemeteries and Outside Services Manager**

Members are asked to review the confidential report from the Cemeteries and Outdoor Services Manager which can be found in the confidential section of SharePoint.