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# ABINGDON-ON-THAMES TOWN COUNCIL

## Council Summons & Agenda

**Wednesday 3 August 2022**

29 July 2022

To All Members of the Council

Dear Councillors,

You are hereby summoned to attend a meeting of the Abingdon-on-Thames Town Council to be held on **Wednesday 3 August 2022 at 7pm** in the **Old Magistrates Court** for the transaction of the business stated below.

If you are unable to attend in person you may participate in the meeting via a Teams link, which will be sent to all Members.

At each open agenda item there are links to the relevant documents which open the document from the [Town Council website](#). Should you require a separate pdf version of individual documents please e-mail [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Any queries on the agenda should also be directed to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Yours faithfully

*Nigel Warner*  
Nigel Warner  
Town Clerk/ signed electronically

## **Abingdon Town Council - Our Vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community the town will be one which is environmentally sustainable, vibrant, resilient and safe.

### **Our key objectives**

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

## **AGENDA**

1. **Prayers**

Prayers will be lead before the start of the meeting.

2. **Public Participation**

It is Council policy that the Council sets aside a total of 15 minutes prior to the commencement of full Council Meetings for residents of Abingdon-on-Thames or owners/managers of businesses in Abingdon-on-Thames to ask questions of the Mayor or Chairs of the Standing Committees or to express views by way of making a statement.

In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail ([democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk)), must be given to the Town Clerk by 5pm on Monday 1 August 2022.

3. **Apologies**

To receive apologies for absence.

4. **Declarations of Interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

5. **Minutes**

To adopt and sign as a correct record the draft minutes of the meeting held on [29 June 2022](#).

6. **Community Committee**

To receive and consider the draft minutes of the meeting held on [12 July 2022](#).

7. **Town Infrastructure Committee**

To receive and consider the draft minutes of the meeting held on [21 July 2022](#).

8. **Finance, Governance and Asset Management Committee**

To receive and consider the draft minutes of the meeting held on [26 July 2022](#).

9. **Mayor's Announcements**

To note the list of the Mayor's Engagements, which can be found [here](#).

10. **Oxfordshire County Council**

To receive and consider a report on the work of the County Council, Cllr Fawcett.

11. **Vale of White Horse District Council**

To receive and consider a report on the work of the District Council.

12. **Code of Conduct**

- i) To consider the adoption of the [Model Code of Conduct](#) of the District Council.
- ii) The District Council will be offering training on the Code of Conduct on the following dates, Thursday 15 September 19.00, Wednesday 28 September 19.00

*(The training will take place online the link is available from the office).*

13. **Future Agenda items**

To consider and propose items for future agendas.

14. **Dates of future meetings**

- 5 October 2022
- 7 December 2022
- 25 January 2023
- 22 March 2023

15. **Exclusion of the Public, Including the Press**

The Mayor will move:

*“That in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”*

## **SECTION II (Confidential Agenda)**

16. **Finance, Governance and Asset Management Committee**

- i) To receive and consider the draft CONFIDENTIAL appendix to the minutes of the meeting held on 26 July 2022.
- ii) To receive and consider the suggested draft CONFIDENTIAL letter from the Properties Officer for approval.
- iii) To note the CONFIDENTIAL Actions Register.

Members to review these CONFIDENTIAL documents which can be found in the confidential section of SharePoint