



ABINGDON-ON-THAMES TOWN COUNCIL

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Environment and Amenities Committee

Wednesday 5 October 2022

AGENDA

Date of agenda: 30 September 2022

To: All Members of the Environment and Amenities Committee

Cllr Gabby Barody - Chair
Cllr Jim Halliday – Vice Chair
Cllr Cheryl Briggs
Cllr Margaret Crick
Cllr Rawda Jehanli
Cllr Lorraine Oates
Cllr Helen Pighills
Cllr Andy Foulsham – Mayor ex-officio
Chair of the Finance, Governance & Asset Management Committee – ex-officio
Anne Smart – non councillor member

To: all other Members for Information

Dear Member,

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Wednesday 5 October 2022 at 7:00pm** in the **Old Magistrates Court**.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at democratic@abingdon.gov.uk.

Any queries on the agenda should also be directed at me.

Yours sincerely

Nigel Warner
Town Clerk (signed electronically)

Abingdon-on-Thames Town Council Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I - Open to the public and media

1. Apologies

To receive any apologies for absence.

2. Declarations of interest

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3. Minutes

To sign as a correct record the draft minutes of the meeting of the Environment and Amenities Advisory Committee of [3 August 2022](#).

4. Matters arising

To consider any matters arising from the minutes of these meetings not covered elsewhere on the agenda. Decisions required resulting from this to be a separate agenda item at the next meeting for resolution.

5. **Statements and Questions from the Public**

To receive any statements and questions. These should be submitted in writing by letter or post to the address above or by e-mail to democratic@abingdon.gov.uk no later than 5pm on Tuesday 4 October 2022.

6 **Proposed Sustrans cycle and pedestrian map**

Nadine Murtough of Sustrans will present proposals for the council to partner in production of cycle and pedestrian map for Abingdon. Following the presentation the officers will advise on how this may be taken forward.

Note that this item could potentially fall in to the terms of reference of other committees but is being presented to this committee at the request of the chair and in accordance with the committee terms of reference:

The Committee terms of reference include:

iii 4 - To oversee bids for funding relating to the climate emergency and improving the environmental impact of its actions.

iii 6 - To provide community leadership and raise awareness in relation to the climate emergency and sustainability, working with and engaging with public sector partners, businesses, community groups and residents.

7. **Forward Plan**

- i) To review and consider the forward plan for this committee which can be found [here](#).
- ii) To consider the Forward Plan effect on budgets 2023-2024

8. **Actions Register**

The Actions Register report can be found [here](#).

9. **Finance Report and Budget Planning 2023-2024**

To receive and consider the [report](#) of the Town Clerk / RFO, including Appendix A, [management accounts](#) for the period 1 April – 31 August 2022 and [Appendix B](#), budget information sheet.

10. **Budget Planning 2023-2024**

Members to discuss budget bids and submit to the Chair of this committee.

11. **Green Forum**

To receive an update from Anne Smart on the Green Forum.

12. **Report from the Cemeteries and Outdoor Services Manager**

To receive reports from the Cemeteries and Outdoor Services Manager:

12a – Works team activity [report](#).

12b – Cemetery benches [report](#).

12c – Ashes interments [report](#).

13. **Working Groups/ Parties**

To revisit the working groups/ parties set up by this committee and to review if they are still required and live.

Note that working groups are referred to at item 7: Community Woodland and Play Areas working groups.

14. **Update from the Cemetery Working Party**

- i) To report to the committee on the current status of this project.
- ii) Cemetery Feasibility Assessment Report

15. **Future Agenda items**

To consider and propose items for future agendas.

16. **Dates of future meetings**

The dates for future meetings of the Environment and Amenities Advisory Committee and items to be considered are:

- 15 November 2022
- 20 December 2022
- 21 February 2023
- 6 June 2023

17. **Exclusion of the public, including the press**

The Chair will move:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public

(including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

Documents in relation to these items will be available for members only.

SECTION II – Confidential

18. **Confidential – Minutes**

To sign as a correct record the draft confidential appendix to the minutes of the meeting of the Environment and Amenities of 3 August 2022.

Members can find the confidential minutes in the Confidential SharePoint.

19. **Confidential - Forward Plan**

Item: Community Woodland – update relates to land acquisition which is subject to final agreement and contract.

Members can find this item in the Confidential SharePoint.