



ABINGDON-ON-THAMES TOWN COUNCIL

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Community Committee **Tuesday 6 September 2022** **AGENDA** **Old Magistrates Court, 7pm**

Date of agenda: 1 September 2022

To: All Members of the Community Committee

Cllr Neil Fawcett	Chair
Cllr Pat Lonergan	Vice Chair
Cllr Cheryl Briggs	
Cllr Andrew Coveney	
Cllr Alex Greenaway	
Cllr Rawda Jehanli	
Cllr Lorraine Oates	
Cllr Andy Foulsham	Mayor ex-officio
Chair of the Finance, Governance & Asset Management Committee – ex-officio	

To: all other Members for Information

Dear Member,

You are hereby summoned to attend a meeting of the **Community Committee** to be held on **Tuesday 6 September 2022 at 7pm** in the Old Magistrates Court.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at democratic@abingdon.gov.uk.

Any queries on the agenda should also be directed to me.

Yours sincerely

Nigel Warner

Nigel Warner
Town Clerk (signed electronically)

Abingdon-on-Thames Town Council Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I (Open to the Public Including the Press)

1. Apologies

To receive any apologies for absence.

2. Declarations of interest

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3. Statements and Questions from the Public

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 5pm on Monday 5 September 2022. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

4. Minutes

To sign as a correct record the draft minutes of the meeting of the Community Committee of [12 July 2022](#).

5. **Matters arising**

To consider any matters arising from the minutes of this meeting not covered elsewhere on the agenda. Decisions required resulting from this to be a separate agenda item at the next meeting for resolution.

6. **Forward Plan**

To review and consider the [forward plan](#) for this committee. The Forward Plan was approved by Full Council on 27 January 2021 and reviewed in June 2021.

7. **Actions Register**

To consider progress on [resolved actions](#) from previous meetings of this committee. Actions on the agenda should not be discussed under this item.

8. **Noticeboard in Market Place**

Update from the Community Services Manager following the request by the committee at the last meeting to speak with the owners of R&R café in the Market Place to understand whether the objection was major or minor and that an informal consultation should take place with other users of the Market Place such as the Monday Market, the Farmers' Market and businesses near the site and report back to this meeting. Minute C24/22, 12 July 2022 refers.

9. **Community Grant applications**

To consider a grant application received from the following organisation:

Clean Slate	£500
- Application	
- Grant scoring sheet	
30 th Abingdon Scouts	£5,000
- Application	
- Grant scoring sheet	
Racial Justice Campaign	£1,500
- Application	
- Grant scoring sheet	
Total	£7,000

Further details are provided in the [report](#) of the Community Services and Events Officer

10. **Revised Community Grant application form**

Members to consider the new draft grant application forms, [part A](#) and [part B](#).

11. **Museum service**

To receive and consider the [report](#) of the museum manager and the [report](#) from Abingdon Museum Friends.

12. **Town Crier**

Update from the Community Service and Events Officer and the Communication Working Party following the request by the committee at the last meeting that a meeting of the Communication Working Party be convened to produce a plan for future editions to be brought to this meeting. Minute C27/22, 12 July 2022 refers.

13. **Finance Report**

- i) To receive and consider the [report](#) of the RFO.
- ii) To receive the Management Accounts for the period to 31 August 2022. [Appendix A](#).
- iii) Budget information sheet 23/24. [Appendix B](#).

14. **Budget Planning 2023-2024**

Members to discuss budget bids and submit to the Chair of this committee.

15. **Future Agenda items**

Event accessibility audit in relation to Council Events.

To consider and propose other items for future agendas.

16. **Dates of future meetings**

To note the dates of the meetings in this municipal year:

- 8 November 2022
- 6 December 2022
- 7 February 2023
- 23 May 2023

The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested

that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing democratic@abingdon.gov.uk or telephoning 01235 522642.

17. **Exclusion of the public, including the press**

The Chair will move:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

Documents in relation to these items will be available for members only.

SECTION II – Confidential

18. **Confidential report of the Town Clerk**

The above report will be published on SharePoint and will include the following:

- (i) Contract for the lease of the Michaelmas and Runaway Fairs.
- (ii) To note the Council's resolved position in relation to the Guildhall Management contract.
- (iii) To update the Committee on the Christmas lights contract tender.