

ABINGDON-ON-THAMES TOWN COUNCIL

ENVIRONMENT AND AMENITIES COMMITTEE WEDNESDAY 5 OCTOBER 2022

ITEM 8 – ACTIONS REGISTER

Meeting date	Action	Responsible	Update
03-Dec-19	<p>BIODIVERSITY PLAN The committee raised concerns regarding the speed at which matters were able to be implemented taking in to account the severity and urgency of the climate emergency. A member updated the committee on recent initiatives by Henley Town Council which included the rapid appointment of a biodiversity officer. It was resolved that officers would contact Henley Town Council to find out further details and report back at the next meeting. Officers to contact Henley Town Council on recent initiatives regarding the climate emergency</p> <p>DUPLICATION WITH FORWARD PLAN</p>	Community Services and Events Officer	<p>Oct-20: Community Services and Events Officer has contacted Henley Town Council regarding this and is awaiting a response.</p> <p>Jan-2021: Information received from Henley and sent to Chair. Henley Biodiversity officer invited to attend February meeting.</p> <p>18.2.21: Agreed that the Outdoor Services Manager would be asked to lead a joint working party of the Green Advisory and Scrutiny Committee and the Amenities and Recreation Committee to produce an audit of what there is in Abingdon and preparing a plan for how this can be developed. REFERRED to Amenities and Recreation Committee to consider.</p> <p>12.4.21: not yet considered by Amenities and Recreation Committee.</p> <p>18.4.21: considered by GASC. John Killick presented a report. Agreed to establish a biodiversity competition for Abingdon. This will be listed a separate action below (2020-21, GR71)</p> <p>28 July 2021: Biodiversity competition launched across social media, the website and the Town Noticeboards. End date: 31.8.21. UPDATE: end date for the competition extended to 30.9.21.</p> <p>30.9.21—UPDATE: There were 12 entries. LB working with Cllr Gabby Barody to compile a shortlist of winners and they will be contacted in due course. 18.10.21— See report from Chair to meeting of EA Committee. Chair to prepare an action plan for 16.11.21</p> <p>8.11.21: Biodiversity competition winners to be announced in</p>

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			<p>December 2021 (Update: prizes were presented at Annual Meeting 11 May 2022) 11.1.22 : Report presented at the committee meeting and recommended to town council that the proposal to develop a plan be approved. 26.1.22: approved proposals at Town Council meeting 8.3.22: Meeting attended by representative of outside body (Abingdon Naturalists Society) who have formed a subcommittee to work on producing the plan. June 2022 update:</p> <p>July 2022 – Cllr Barody to present the plan – Item_12 – this was AGREED.</p>
13-Jul-21	<p>FOOD WASTE POLICY At the meeting of the Green Advisory and Scrutiny Committee on 20 April 2021, a draft food policy was proposed by Cllr de la Harpe which he noted was over-long. The statement below could be adopted as a policy, allowing other committees to develop plans within this framework. This Council has declared a Climate Emergency and has a stated aim of becoming carbon-neutral by 2030. It is widely acknowledged that one of the most important steps society needs to take to reach carbon neutrality is to eat fewer animal products and fewer foods that arrive by air freight. While this Council does very little catering, we lead by example and will be promoting locally sourced, plant-based foods at all Council events that include catering. Cllr de la Harpe offered to look at the new information and report back to the next meeting.</p>		<p>March 2022 update: Due to other commitments, Cllr de la Harpe no longer is available to provide this. June 2022 update: Is this action still required?</p> <p><u>July 2022</u> – The Town Clerk to contact the Chamber of Commerce with regards to getting businesses and food outlets involved. Aim to be plastic free by Autumn.</p> <p><u>Sept 2022</u> – report to November 2022 meeting</p>
16-Nov-21	<p>ALLOTMENTS A report was requested from officers which would provide further information on the number of people waiting for allotments, the duties of the Town Council and the potential</p>	Town Clerk	<p>At March meeting report was approved and further work requested: To undertake further work to establish the demand for additional allotments and to outline the broad options for provision of any additional allotments. Suggest this goes into Forward Plan for 2023-24.</p>

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	cost of provision of new allotments. The report would be prepared for the meeting scheduled for March 2022.		
11 Jan 22	NEW CEMETERY WORKING GROUP DUPLICATION TO FORWARD PLAN The new cemetery working party were requested to prepare a needs analysis to develop a business case for the Town Council to make a decision	Town Clerk	June 2022 update: Town Clerk to update July 2022 – Update from Cllr Halliday – agenda item 14 – Update noted.
11 Jan 22	RIVER THAMES **see below 13 September 2022 The Town Clerk was asked to contact the Environment Agency to obtain information regarding two sunken boats in the River Thames		8.3.22 – EA have been informed. Committee requested that a further letter be sent to EA and copied to local MP. June 2022 update: July 2022 – The Town Clerk to update.
8 Mar 22	REVIEW OF PLAY AREAS DUPLICATION TO FORWARD PLAN Meeting to be arranged for this working group	Town Clerk	July 2022 – The Cemeteries and Outdoor Services Manager to update in his report – Item 13 – Update noted.
8 Mar 22	SUNKEN BOATS IN THE RIVER ** see below 13 September 2022 A further letter be sent to the Environment Agency regarding the problem of abandoned boats on the Thames in Abingdon, to be cc'd to the local MP.	Town Clerk	Town Clerk updated
13 Sept 22	RIVER THAMES – SUNKEN BOATS Officers consider this matter has been taken as far as the Council can, the EA are aware and the matter has received press coverage. Suggest one more approach to the EA and then take this off the Action Plan as the Council has no power in relation to this matter		
13 Sept 22	SCATTERING OF ASHES	Cemetery and Outdoor Services Manager	Report on options being considered for this meeting