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ABINGDON-ON-THAMES TOWN COUNCIL

Royse Court,
Bridge Street,
Abingdon-on-Thames,
OX14 3HU

Finance, Governance and Asset Management Committee 13 October 2022 AGENDA

Date of agenda: 7 October 2022

To: All Members of the Finance, Governance and Asset Management Committee

Cllr Samantha Bowring	Chair
Cllr Jim Halliday	Vice Chair
Cllr Gabby Barody	Chair of the Environment and Amenities Committee
Cllr Neil Fawcett	Chair of the Community Committee
Cllr Ulrike Rowbottom	
Cllr Andrew Skinner	Chair of the Town Infrastructure Committee
Cllr Andy Foulsham	Mayor (ex-officio)

To: All Other Members for Information

Dear Member

You are hereby summoned to attend a meeting of the **Finance, Governance and Asset Management Committee** to be held on **Thursday 13 October 2022 at 7pm** in the **Old Magistrates Court**.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at democratic@abingdon.gov.uk.

The Council and its Committees are required by law to meet in person. However by resolution of the Council, Members may join via Microsoft Teams but they are unable to chair, propose motions or vote virtually and joining the meeting online will not count as attendance for the purposes of current legislation, specifically the Local Government Act 1972.

Any queries on the agenda should also be directed to me.

Yours sincerely

Nigel Warner

Nigel Warner
Town Clerk (signed electronically)

Abingdon-on-Thames Town Council Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I (Open to the Public Including the Press)

The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing democratic@abingdon.gov.uk or telephoning 01235 522642.

1. **Apologies**

To receive any apologies for absence.

2. **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3. **Statements and Questions from the Public**

To receive any statements and questions. These should be submitted in writing to the Town Clerk no later than 5pm on Wednesday 12 October 2022. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

4. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Finance, Governance and Asset Management Committee of [26 July 2022](#).

5. **Matters referred from other committees**

5.1 Community Committee:

12 July 2022

Minute C25/22

It was resolved at the Committee to award a grant of £4,000 to the Friends of Carswell County Primary School to replace the Astro Turf on a sports facility with new materials "which will last for years to come."

It was agreed this be referred to the Finance, Governance and Asset Management Committee to see if they had any more money which the Town Council could grant.

The Local Government (Miscellaneous Provisions) Act 1976, section 19: recreational facilities gives councils powers to award grants for this purpose.

For further details see papers for the meeting of 12 July 2022.
6 September 2022

Minute C39/22

It was resolved at the Committee to award a grant of £2,000 to 30th Abingdon Scouts for a new scout hut to replace an old one which is no longer fit for purpose. This was awarded using powers under the Local Government (Miscellaneous Provisions) Act 1976, section 19 (recreational facilities).

It was **RECOMMENDED** to the Finance, Governance and Asset Management Committee that funding of £3,000 from the Community Infrastructure Levy (CIL) funding be awarded to support their project.

See further details in the papers for meeting of 6 September 2022.

5.2 Environment and Amenities Committee:

5 October 2022

Minute E93/22: Proposed Sustrans cycle and pedestrian map

RECOMMENDED to the Finance, Governance and Asset Management Committee (FGAM):

1. to **ACCEPT** the project.
2. that they consider that the cost of up to £3,300 be allocated from the Community Woodlands/Green small projects budget which they hold.

See further details in the papers of the meeting of 5 October 2022.

6. **Forward Plan**

- i) To review and consider the [forward plan for this committee](#).
- ii) To consider the Forward Plan effect on budgets 2023-2024
 - Attic space above the Roysse Room to be converted to a usable space.

7. **Actions Register**

The Actions Register report can be found [here](#). Members are requested to note the report and approve recommendations regarding specific actions.

8. **Finance report**

To receive and consider a [report from the Finance Officer](#) including:

- (i) [Payment listings](#) for period ending 30 Sept 2022

- (ii) [Management accounts](#) for this committee for period ending 30 September 2022
- (iii) [Summary management accounts](#) for full council for period ending 30 September 2022

9. **Budget Planning 2023-2024**

Members to discuss budget bids and submit to the Chair of this committee. A [report on budget setting](#) is included, together with an [appendix on budget planning](#).

10. **General Report from the Finance Officer**

THIS ITEM HAS BEEN MOVED TO THE CONFIDENTIAL PART OF THE AGENDA

11. **IT support**

To receive and consider a [report from the Finance Officer](#) and an [appendix](#) on the proposed baseline specification for inviting tenders for the IT and telephones.

12. **Community Infrastructure Levy (CIL)**

- i) Each year the District Council ask the parishes whether they wish CIL monies to be transferred to the parish council or held on their behalf by the District Council. The Committee is asked to consider whether the CiL monies due to be paid to the Town Council on 28 October be held by the Vale, if not the monies will be automatically transferred.
- ii) To receive a [summary](#) of CIL money available to the Town Council.

13. **County Hall property matters**

To receive and consider the [report](#) of the museum manager.

14. **Property Matters**

To receive and consider a [report](#) from the Properties Officer.

15. **Working Parties**

To revisit the working parties set up by this committee and to review if they are still required and live.

16. **Future Agenda items**

To consider and propose items for future agendas.

17. **Dates of Future meetings**

To note the draft dates of the meetings in this municipal year:

- 30 November 2022 (Wednesday)
- 17 January 2023 (Tuesday)
- 15 March 2023 (Wednesday)

18. **Exclusion of the public, including the press**

The Chair will move, a member should second and the committee should consider the following motion:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

Documents in relation to these items will be available to members only.

19. **Confidential – Minutes**

To sign as a correct record the draft confidential notes of the meetings of the Finance, Governance and Asset Management Committee of 26 July 2022.

Members can find the confidential notes in the Confidential SharePoint.

20. **Confidential items Actions Register/ Forward Plan**

To consider progress on confidential resolved actions from previous meetings of this committee. Members are advised to review the confidential actions register report on SharePoint before the meeting.

21. **County Hall property matters - CONFIDENTIAL**

To receive and consider the CONFIDENTIAL report of the museum manager

22. **Property Matters - CONFIDENTIAL**

To receive and consider a CONFIDENTIAL report from the Properties Officer, including an update in relation to the respective town and district council land reviews.

23. **General Report from the Finance Officer - CONFIDENTIAL**

To receive and consider a CONFIDENTIAL report from the Finance Officer together with recommendations.