



# ABINGDON-ON-THAMES TOWN COUNCIL

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## Environment and Amenities Committee

**Tuesday 15 November 2022**

### AGENDA

**Date of agenda: 10 November 2022**

To: All Members of the Environment and Amenities Committee

Cllr Gabby Barody - Chair  
Cllr Jim Halliday – Vice Chair  
Cllr Cheryl Briggs  
Cllr Margaret Crick  
Cllr Rawda Jehanli  
Cllr Lorraine Oates  
Cllr Helen Pighills  
Cllr Andy Foulsham – Mayor ex-officio  
Chair of the Finance, Governance & Asset Management Committee – ex-officio  
Anne Smart – non councillor member  
Tim Badcock

To: all other Members for Information

Dear Member,

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Tuesday 15 November 2022 at 7:00pm** in the **Old Magistrates Court**.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

The Council and its Committees are required by law to meet in person. However by resolution of the Council, Members may join via Microsoft Teams but they are unable to chair, propose motions or vote virtually and joining the meeting online will not count as attendance for the purposes of current legislation, specifically the Local Government Act 1972.

Any queries on the agenda should also be directed at me.

Yours sincerely

Nigel Warner  
Town Clerk (signed electronically)

## **Abingdon-on-Thames Town Council Our Vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

### **Our key objectives**

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

## **SECTION I - Open to the public and media**

### **1. Apologies**

To receive any apologies for absence.

### **2. Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Environment and Amenities Advisory Committee of [5 October](#) 2022.

4. **Matters arising**

To consider any matters arising from the minutes of these meetings not covered elsewhere on the agenda. Decisions required resulting from this to be a separate agenda item at the next meeting for resolution.

5. **Statements and Questions from the Public**

To receive any statements and questions. These should be submitted in writing by letter or post to the address above or by e-mail to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk) no later than 5pm on Monday 14 November 2022.

Youth Forum – Solar lights

6. **Installation of solar lights**

Members to consider the presentation by the Youth Forum regarding Solar lighting in play areas.

7. **Forward Plan**

To review and consider the forward plan for this committee which can be found [here](#).

8. **Actions Register**

The Actions Register report can be found [here](#).

9. **Finance Report**

- i) To receive and consider the [report](#) of the RFO.
- ii) To receive the [Management Accounts](#) for the period to 31 October 2022.

10. **Final call for Budget Bids 2023-2024**

This is the final call for budget bids for 2023-2024, anything not put forward will not be added later. [Report](#), [Appendix A](#).

*It was agreed at the meeting on 5 October 2022 that budget bids would be presented at this meeting, minute E97/22, refers.*

11. **Green Forum**

To receive an update from Anne Smart on the Green Forum.

12. **Report from the Cemeteries and Outdoor Services Manager**

To receive reports from the Cemeteries and Outdoor Services Manager:

- i) To receive and consider the report\* from the Cemeteries and Outdoor Services Manager with regards to his proposed options and fees for scattering of ashes.

\*Report to follow.

13. **Single use plastic pledge**

- i) To receive the [briefing paper](#) from the Projects Officer and consider the recommendations in the report.\*
- ii) To receive and consider the suggested [press release](#).
- iii) To receive and consider the single use [plastic pledge](#) for external businesses, shops etc.

\*Members can find the quotations for the cups in the confidential section of SharePoint.

*Members to note that there is some overlap with the Communities Committee and those items will be an agenda item at their next meeting.*

14. **Plastic use in the Market Place**

Councillor Barody to lead a discussion on plastic use in the Market Place and to ask members to consider recommending to Full Council that plastic use in the Market Place be prohibited.

15. **Future Agenda items**

To consider and propose items for future agendas.

16. **Dates of future meetings**

The dates for future meetings of the Environment and Amenities Advisory Committee and items to be considered are:

- 20 December 2022
- 21 February 2023
- 6 June 2023

17. **Exclusion of the public, including the press**

The Chair will move:

*That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.*

Documents in relation to these items will be available for members only.

**SECTION II – Confidential**

18. **Confidential – Minutes**

To approve the draft confidential appendix to the minutes of the meeting of the Environment and Amenities of 5 October 2022.

Members can find the confidential minutes in the Confidential SharePoint.