



ABINGDON-ON-THAMES TOWN COUNCIL

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Finance, Governance and Asset Management Committee

Wednesday 30 November 2022

AGENDA

Date of agenda: 25 November 2022

To: All Members of the Finance, Governance and Asset Management Committee

Cllr Samantha Bowring - Chair
Cllr Jim Halliday – Vice Chair
Cllr Gabby Barody - Chair of the Environment and Amenities Committee
Cllr Neil Fawcett – Chair Community Committee
Cllr Ulrike Rowbottom
Cllr Andrew Skinner - Chair of the Town Infrastructure Committee
Cllr Andy Foulsham - Mayor (ex-officio)

To: All Other Members for Information

Dear Member

You are hereby summoned to attend a meeting of the **Finance, Governance and Asset Management Committee** to be held on **Wednesday 30 November 2022 at 7pm** in the **Old Magistrates Court**.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at democratic@abingdon.gov.uk.

The Council and its Committees are required by law to meet in person. However by resolution of the Council, Members may join via Microsoft Teams but they are unable to chair, propose motions or vote virtually and joining the meeting online will not count as attendance for the purposes of current legislation, specifically the Local Government Act 1972.

Any queries on the agenda should also be directed to me.

Yours sincerely

Nigel Warner

Nigel Warner
Town Clerk (signed electronically)

Abingdon-on-Thames Town Council Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I (Open to the Public Including the Press)

The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing democratic@abingdon.gov.uk or telephoning 01235 522642.

1. **Apologies**

To receive any apologies for absence.

2. **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3. **Statements and Questions from the Public**

To receive any statements and questions. These should be submitted in writing to the Town Clerk no later than 5pm on Tuesday 29 November 2022. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

4. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Finance, Governance and Asset Management Committee of [13 October 2022](#).

5. **Finance report**

To receive and consider a report from the Finance Officer including:

- (i) Payment listings.
- (ii) Management accounts for this committee.
- (iii) Summary management accounts for full council.

This item will follow and will be published directly on the website.

6. **Final call for Budget Bids 2023-2024**

This is the final call for budget bids for 2023-2024.

A report will follow and will be published directly on the website.

7. **Working Parties**

A report will follow with recommendations regarding the operation of Working Parties. This will be published directly on the website.

8. **Property Working Party**

To consider appointing a new property working party to engage with the Property Officer to enable a full understanding of property issues and which would support the Property Officer on all property matters.

9. **Report of Locum Projects Officer**

A report will follow and will be published directly on the website.

10. **Monument to Queen Elizabeth II**

The Council have received enquiries regarding creating a monument to Queen Elizabeth II following her sad passing earlier this year.

A statue has been suggested but there will be other ideas. The Council was already exploring the possibility of a bandstand in honour of Queen Elizabeth II.

The Committee may wish to consider how best to take this forward and may consider a public consultation / ideas gathering process in the first instance.

11. **IT update**

To receive an [update from officers](#) to include: two-stage authentication and member e-mails.

12. **Forward Plan**

To review and consider the forward plan for this committee.

This will follow and will be published directly on the website.

13. **Actions Register**

This will follow and will be published directly on the website.

14. **Future Agenda items**

To consider and propose items for future agendas. Items to consider:

- Scheme of delegations and committee terms of reference.
- Standing orders.
- Equality and Diversity Policy.

15. **Dates of Future meetings**

To note the draft dates of the meetings in this municipal year:

- 17 January 2023 (Tuesday)
- 15 March 2023 (Wednesday)
- 14 June 2023 (Wednesday)

16. **Exclusion of the public, including the press**

The Chair will move, a member should second and the committee should consider the following motion:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

Documents in relation to these items will be available to members only.

17. **Confidential – Minutes**

To sign as a correct record the draft confidential notes of the meetings of the Finance, Governance and Asset Management Committee of 13 October 2022 .

Members can find the confidential notes in the Confidential SharePoint.

18. **Confidential items Actions Register/ Forward Plan**

To consider progress on confidential resolved actions from previous meetings of this committee. Members are advised to review the confidential actions register report on SharePoint before the meeting.

This will be published in the Confidential SharePoint when available.

19. **Museum - CONFIDENTIAL**

To receive and consider a CONFIDENTIAL report from the Museum Manager

Members can find the confidential report in the confidential SharePoint.

20. **Personnel Sub-Committee**

To consider recommendations from the Personnel Sub-Committee. These will be published in the confidential SharePoint when available.

