



Abingdon-on-Thames Town Council

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Environment and Amenities Committee

Tuesday 10 January 2023

AGENDA

Date of agenda: 5 January 2023

To: All Members of the Environment and Amenities Committee

Cllr Gabby Barody

Chair

Cllr Jim Halliday

Vice-Chair

Cllr Cheryl Briggs

Cllr Margaret Crick

Cllr Rawda Jehanli

Cllr Lorraine Oates

Cllr Helen Pighills

Cllr Andy Foulsham

Mayor, ex-officio

Cllr Samantha Bowring

Chair of the Finance, Governance & Asset Management
Committee – ex-officio

Anne Smart

non-councillor member

Tim Badcock

Cemeteries and Outdoor Services Manager

To all other Members for Information

Dear Member,

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Tuesday 10 January 2023 at 7pm** in the **Old Magistrates Court**.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at democratic@abingdon.gov.uk.

The Council and its committees are required by law to meet in person. However, by resolution of the Council, Members may join via Microsoft Teams but they are unable to chair, propose

motions or vote virtually and joining the meeting online will not count as attendance for the purposes of current legislation, specifically the Local Government Act 1972.

Any queries on the agenda should be directed to me.

Yours sincerely

Alan Rouse

Alan Rouse
Town Clerk/Chief Executive (signed electronically)

Abingdon-on-Thames Town Council Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I - Open to the public and media

1. Apologies

To receive any apologies for absence.

2. Declarations of interest

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Environment and Amenities Advisory Committee of [15 November 2022](#).

4. **Matters arising**

To consider any matters arising from the minutes of these meetings not covered elsewhere on the agenda. Decisions required resulting from this to be a separate agenda item at the next meeting for resolution.

5. **Statements and Questions from the Public**

To receive any statements and questions. These should be submitted in writing by letter or post to the address above or by e-mail to democratic@abingdon.gov.uk no later than 5pm on Monday 9 January 2023.

6. **Forward Plan**

To review and consider the forward plan for this committee which can be found [here](#).

7. **Actions Register**

The Actions Register report can be found [here](#).

8. **Finance Report**

- i) To receive and consider the [finance report](#) on the management accounts to 30 November 2022 from the RFO, including the statement of account ([appendix A](#))
- ii) To receive and consider a [budget report](#) from the RFO, including draft budget estimates ([Appendix A](#))

9. **Green Forum**

To receive an update from Anne Smart on the Green Forum.

10. **Report from the Cemeteries and Outdoor Services Manager**

To receive and consider a [report from the Cemeteries and Outdoor Services Manager](#) on the work of the Outdoor Services Team and a proposal to replace the boardwalk at Boxhill Wood.

11. **Review of play areas**

To receive the [notes of the meeting of the play areas working party](#) on 2 December 2022 and a report from the Cemeteries and Outdoor Services Officer on planned improvements to play areas.

12. **Tree survey**

To receive a report from the Cemeteries and Outdoor Services Officer on a proposed survey. This report will be sent out before the meeting.

13. **Publicity**

All meetings of the council and its committees are open to the press and the public and agendas, reports and minutes are published on the website. Members are requested to make suggestions to officers of items which may be publicised.

14. **Future Agenda items**

To consider and propose items for future agendas.

- Proposed options and fees for scattering ashes.
- Consider extended periods for ashes interments.
- Update from the Community Woodland Working Party
- Solar lighting
- Single use plastic policy

15. **Dates of future meetings**

The dates for future meetings of the Environment and Amenities Committee and items to be considered are:

- o 21 February 2023
- o 6 June 2023

16. **Exclusion of the public, including the press**

The Chair will move:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public

(including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

Documents in relation to these items will be available for members only.

SECTION II – Confidential

17. **New Cemetery**

To receive a verbal report from the Town Clerk on proposals for a new cemetery.

18. **Fisheries**

To receive a verbal report from the Town Clerk on:

- i) Fishing rights in Abingdon towards Culham
- ii) Rates for fishing

19. **Property matters**

To receive and consider a report from the Cemeteries and Outdoor Services Manager, who has been approached by a resident who has requested to purchase a small piece of land which is owned by the town council.

20. **Cemetery fees**

To receive and consider a report from the Cemeteries and Outdoor Services Manager on cemetery fees for ashes scattering and memorials.