



Abingdon-on-Thames Town Council

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ABINGDON-ON-THAMES TOWN COUNCIL

Council Summons & Agenda

Wednesday 25 January 2023

20 January 2023

To All Members of the Council

Dear Councillors,

You are hereby summoned to attend a meeting of the Abingdon-on-Thames Town Council to be held on **Wednesday 25 January 2023 at 7pm** in the **Old Magistrates Court** for the transaction of the business stated below.

If you are unable to attend in person you may participate in the meeting via a Teams link, which will be sent to all Members.

At each open agenda item there are links to the relevant documents which open the document from the [Town Council website](#). Should you require a separate pdf version of individual documents please e-mail democratic@abingdon.gov.uk.

Any queries on the agenda should also be directed to democratic@abingdon.gov.uk.

Yours sincerely

Alan Rouse

Alan Rouse
Town Clerk/Chief Executive (signed electronically)

Abingdon Town Council - Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

AGENDA

1. Prayers

Prayers will be led before the start of the meeting.

2. Public participation

It is council policy that the council sets aside a total of 15 minutes prior to the commencement of full council meetings for residents of Abingdon-on-Thames or owners/managers of businesses in Abingdon-on-Thames to ask questions of the Mayor or Chairs of the standing committees or to express views by way of making a statement.

In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail (democratic@abingdon.gov.uk), must be given to the Town Clerk by **5pm on Tuesday 24 January 2023**.

3. Apologies

To receive apologies for absence.

4. **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

5. **Minutes**

To adopt and sign as a correct record the draft minutes of the meeting held on [8 December 2022](#).

6. **Mayor's announcements**

To note the list of the Mayor's Engagements, which can be found [here](#).

7. **Oxfordshire County Council**

To receive and consider a [report](#) on the work of the County Council from Abingdon North Councillor Nathan Ley.

8. **Vale of White Horse District Council**

To receive any updates on the work of the District Council.

9. **Community Committee**

To receive and consider the minutes of the meeting held on [6 December 2022](#).

10. **Environment and Amenities Committee**

To receive and consider the minutes of the meeting held on [10 January 2022](#).

11. **Town Infrastructure Committee**

To receive and consider the draft minutes of the meeting held on [12 January 2023](#).

Recommendation from the Town Infrastructure Committee

IF44/22. **Neighbourhood Plan**

Cllr Clifton has now stepped down as lead councillor on the Steering Group and the town council is asked to nominate a replacement.

12. **Finance, Governance and Asset Management Committee**

To receive and consider the draft minutes of the meeting held on [17 January 2023](#).

Recommendations from the Finance, Governance and Asset Management Committee

- (i) To approve and adopt Fees and Charges as recommended by the Finance, Governance and Asset Management Committee ([appendix A – updated 25.1.23](#))
- (ii) To approve and adopt the 2023-34 budget as recommended by the Finance, Governance and Asset Management Committee ([appendix B](#))
- (iii) To set the precept for 2023-24 fiscal year as recommended by the Finance, Governance and Asset Management Committee (see [Budget and Precept Report](#)).

13. **Honorary archivist's report**

To receive and consider a [report](#) on the work of the Honorary Archivist in 2021-22.

14. **Future Agenda items**

To consider and propose items for future agendas.

15. **Dates of future meetings**

- 22 March 2023
- 15 May 2023
- 28 June 2023

16. **Exclusion of the Public, including the Press**

The Mayor will move:

“That in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”

SECTION II (Confidential Agenda)

17. **Finance, Governance and Asset Management Committee**

To consider the confidential recommendation from the meeting held on 17 January 2023

E143/22. **Property matters**

The committee considered a recommendation from the Environment and Amenities Committee with regard to a request from a resident to purchase a small piece of land which is owned by the town council. It was **proposed** by Cllr Skinner, **seconded** by Cllr Barody and **RECOMMENDED** that it be reviewed by the Chair of the Town Infrastructure Committee to see if there was any other use for the land prior to the sale being recommended to Full Council.