

ABINGDON-ON-THAMES TOWN COUNCIL

Environment and Amenities Committee 10 January 2023

Item 7 – Actions Register

Meeting date	Action	Responsible	Update
13-Jul-21	<p>FOOD WASTE POLICY</p> <p>At the meeting of the Green Advisory and Scrutiny Committee on 20 April 2021, a draft food policy was proposed by Cllr de la Harpe which he noted was over-long. The statement below could be adopted as a policy, allowing other committees to develop plans within this framework.</p> <p>This Council has declared a Climate Emergency and has a stated aim of becoming carbon-neutral by 2030. It is widely acknowledged that one of the most important steps society needs to take to reach carbon neutrality is to eat fewer animal products and fewer foods that arrive by air freight. While this Council does very little catering, we lead by example and will be promoting locally sourced, plant-based foods at all Council events that include catering. Cllr de la Harpe offered to look at the new information and report back to the next meeting.</p>		<p>March 2022 update: Due to other commitments, Cllr de la Harpe no longer is available to provide this. June 2022 update: Is this action still required?</p> <p><u>July 2022</u> – The Town Clerk to contact the Chamber of Commerce with regards to getting businesses and food outlets involved. Aim to be plastic free by Autumn.</p> <p><u>Sept 2022</u> – report to November 2022 meeting</p> <p><u>Oct 2022</u> – there has been no contact with the Chamber of Commerce. Cllr Barody to explore Oxfords Food Strategy. Liaise with the project manager. Bring to the next meeting.</p> <p><u>Nov 2022</u> - Cllr Barody requested that the link to the District's Good Food Guide be made available. Here is the link.</p> <p>https://goodfoodoxford.org/uncategorized/the-oxford-good-food-charter/</p> <p><u>Dec 2022</u> - Cllr Barody agreed to attend the next meeting of the Community Committee on 6 December 2022 with regards to the food waste initiative as this overlaps with this committee.</p> <p><u>January 2023</u> – GB to speak to Chair of Community Committee.</p>
16-Nov-21	<p>ALLOTMENTS</p> <p>A report was requested from officers which would provide further information on the number of people waiting for allotments, the duties of the Town Council and the potential cost of provision of new allotments. The report</p>	Town Clerk	<p>At March meeting report was approved and further work requested: To undertake further work to establish the demand for additional allotments and to outline the broad options for provision of any additional allotments. Suggest this goes into Forward Plan for 2023-24.</p>

Environment and Amenities Committee 10 January 2023 - Item 7 – Actions Register

Meeting date	Action	Responsible	Update
	would be prepared for the meeting scheduled for March 2022.		
13 Sept 22	<p>RIVER THAMES – SUNKEN BOATS Officers consider this matter has been taken as far as the Council can, the EA are aware and the matter has received press coverage. Suggest one more approach to the EA and then take this off the Action Plan as the Council has no power in relation to this matter.</p>		<p><u>January 2023</u> - Item to be removed as no further action can be taken.</p>
5 Oct 2022	<p>E98/22 - REUSABLE CUPS It was AGREED that the possibility of a Town Council reusable cups for events should be revisited.</p>		<p><u>January 2023</u> – to be considered with the single-use plastics policy by the Chairs of the E&A and Community Committee.</p>
5 Oct 2022	<p>E99/22 – ASHES INTERMENT AND SCATTERING REPORT It was proposed by Cllr Halliday, seconded by Cllr Barody and RESOLVED that, Option 2 highlighted in the report should be adopted and that these fees be included in the published fees schedule and so be reviewed annually.</p> <p>It was AGREED to look at options for extended periods at the next meeting. The Cemeteries and Outdoor Services Manager was asked to propose options and fees for scattering of ashes which takes into account the cost of burial and fees charged at other cemeteries.</p>	Cemeteries and Outdoor Services Manager	<p>15.11.22 - proposed options and fees for the scattering of ashes would be brought to the next meeting.</p> <p><u>January 2023</u> – COSM to present option for pricing of service.</p>
15 Nov 2022	<p>E112/22 – INSTALLATION OF SOLAR LIGHTS Members discussed the possibility of installing solar lights and concluded that there were a number of areas to consider such as residents living close by along with the wildlife. It was AGREED to take the request forward and investigate the possibility with involvement from the Cemetery and Outdoor Services Manager and that members would keep the Youth Forum updated.</p>	Cemeteries and Outdoor Services Manager/ Karen Crowhurst	<p>15.11.22 – the committee discussed the possibility of installing solar lights and concluded that there were a number of areas to consider such as residents living close by and wildlife. It was AGREED to investigate the possibility with involvement from the Cemetery and Outdoor Services Manager and to keep the Youth Forum updated.</p> <p><u>January 2023</u> – initial report prepared but further research needed to be presented to a future meeting.</p>

Environment and Amenities Committee 10 January 2023 - Item 7 – Actions Register

Meeting date	Action	Responsible	Update
15 Nov 2022	<p>E113/22 - REVIEW OF PLAY AREAS The Locum Project Officer was asked to convene a meeting of the Play Area working group before Christmas. The suggested date being Friday 2 December at 10:00am, this was AGREED.</p>	Karen Crowhurst	<u>January 2023</u> – agenda item at meeting
15 Nov 2022	<p>E119/22 - SINGLE USE PLASTIC Members received and considered the briefing paper, the press release and the plastic pledge document from the Locum Project Officer. It was proposed by Cllr Barody, seconded by Cllr Briggs and RESOLVED that, the Locum Project Officer work alongside the Chair, Cllr Barody and Carbon Cutters to amend and merge document and thereafter launch the initiative.</p>	Karen Crowhurst	<p>15.11.22 - Members considered a briefing paper, the press release and the plastic pledge document from the Locum Project Officer. It was RESOLVED that the Locum Project Officer would work alongside the Chair, Cllr Barody and Carbon Cutters to amend and merge documents and thereafter launch the initiative.</p> <p><u>January 2023</u> – GB to speak to Chair of Community Committee.</p>