



## Abingdon-on-Thames Town Council

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Alan Rouse, Town Clerk/Chief Executive

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# Community Committee

## Tuesday 7 February 2023

### AGENDA

### Old Magistrates Court, 7pm

Date of agenda: 2 February 2023

To: All Members of the Community Committee

Cllr Neil Fawcett

Cllr Pat Lonergan

Cllr Cheryl Briggs

Cllr Andrew Coveney

Cllr Alex Greenaway

Cllr Rawda Jehanli

Cllr Andy Foulsham

Cllr Samantha Bowring

Chair

Vice Chair

Mayor ex-officio

Chair of the Finance, Governance & Asset Management  
Committee – ex-officio

To: all other Members for Information

Dear Member,

You are hereby summoned to attend a meeting of the **Community Committee** to be held on **Tuesday 7 February 2023 at 7pm** in the Old Magistrates Court.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Any queries on the agenda should also be directed to me.

Yours sincerely

*Alan Rouse*

Alan Rouse

Town Clerk/Chief Executive (signed electronically)

## **Abingdon-on-Thames Town Council Our Vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

### **Our key objectives**

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk) or telephoning 01235 522642.

## **SECTION I - open to the public including the Press**

### **1. Apologies**

To receive any apologies for absence.

### **2. Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

### **3. Statements and Questions from the Public**

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 5pm on Monday 6<sup>th</sup> February 2023. This may either be by letter to the address above or by e-mail to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

A representative from The Abingdon Bridge will make a short presentation.

Sue Wiper from the Abbey Cinema will also speak at the meeting.

4. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Community Committee of [6 December 2022](#).

5. **Matters arising**

To consider any matters arising from the minutes of this meeting not covered elsewhere on the agenda. Decisions required resulting from this to be a separate agenda item at the next meeting for resolution.

6. **Finance Report**

- i) To receive and consider the [report](#) of the RFO.
- ii) To receive the [Management Accounts](#) for the period to 31 December 2022.

7. **Community grant applications**

- a. To consider a grant application from the Oxfordshire Play Association, details of which are set out in a [report](#) from the Democratic Services Officer and in the information provided as follows:
  - [application form](#)
  - [grant scoring sheet](#)
- b. To note the award of a community grant to the ATOM Festival. ATOM applied for a grant in December 2022. Members of the committee agreed that the Town Clerk would have the authority to agree to this [application](#) as it was received between meetings.
- c. To consider an application from the Albert Memorial (Abingdon) Trust for an additional grant from the funds held by the Town Council in relation to the Abingdon Joint Environmental Trust (JET).
  - [application form](#)
  - [letter from applicant](#)

8. **Major grants**

Major grant recipients will now be requested to complete an application form for each grant requested. This updated process has been recommended by the RFO.

To consider major grant applications from the following organisations for 2023-4:

- Abingdon Carousel
- Abingdon Integrated Youth Support Project
- Citizen's Advice Bureau
- The Abingdon Bridge
- Be Free Young Carers
- Albert Park

To consider the future process for major grants in future years.

9. **Events for the Coronation of King Charles III**

- i) Members to consider and approve the date for Bun Throwing and agree a budget.
- ii) Members to consider if an event such as Party in the Park be arranged to coincide with the Bun Throwing and if so what budget should be available.

10. **Summer events working party**

To receive an update on the working party, which met on [2 February 2023](#) and arrangements for Summer events.

11. **Christmas Lights 2022**

The working party to provide a [review](#) of the Christmas Lights.

12. **Communications strategy**

Verbal update from Town Clerk on proposed communications strategy

13. **Museum report**

To receive a [report](#) from the Museum Manager, including an [appendix report](#) from the Abingdon Museum Friends.

14. **Forward Plan**

To review and consider the [forward plan](#) for this committee.

15. **Actions Register**

To consider progress on the [actions register](#) from previous meetings of this committee.

16. **Future Agenda items**

To note the following items for future agendas:

- Summer and Christmas events 2023
- Plan for future editions of the Town Crier
- Update from the Communications Working Party
- Youth strategy
- Council events planning
- Event accessibility audit.

To consider and propose other items for future agendas.

17. **Date of future meeting**

To note the date of the next scheduled meeting:

- 23 May 2023