

## ABINGDON TOWN COUNCIL

Report to	Finance Governance & Asset Management Committee
Meeting date	15 March 2023
Report author	Victoria Moore
Agenda item	7

### REPORT OF THE PROPERTIES OFFICER

1. **Purpose of the Report**

1.1 To update members of current works and property progress within the Guildhall complex

2. **Summary**

2.1 Current works update

3. **Action required**

3.1 Members are asked to note current works update.

4. **Link to strategic plan and objectives**

4.1 Maintenance and improvement programme yr 4

4.2 Primary linked objective:

KO2: To develop a resilient, sustainable town which will provide a home for residents now and in the future.

4.3 Other objectives addressed:

KO1: To respond effectively and speedily to the climate emergency.

4.4 KO3: To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.

5. **Background**

5.1 **Current works and property progress** – Stages of works are included within the 'revised' agreed schedule of works in line with councils 4 yr. strategic plan

which was noted by members at the Finance, Governance and Asset Management Advisory Committee on 17<sup>th</sup> January 2023.

6. **Key information and options**

6.1 **Current Works**

- Guildhall skylights - replacement is complete.
- Roysse Drain – All repairs are complete. Works went very well and is a great success.
- Guildhall stonework's - Andrew Townsend Architects have completed the Heritage Impact Statement and planning drawings. All have been submitted to the VHWDC for a pre-planning consultation.

6.2 **Upcoming works**

- External window painting – quotes are currently being obtained for the repainting of Guildhall Historic external windows.
- Guildhall internal entrance foyer and staircase – quote is currently being obtained to re-paint the Guildhall Bridge Street entrance foyer and staircase.
- Guildhall car park – Quotes are currently being obtained to re-surface the Guildhall car park with the installation of a bins store and gate/barrier to prevent unauthorised parking.

7. **Financial/budget implications**

- 7.1 All monies for the forementioned works have been budgeted and agreed. There are no current financial implications.

8. **HR implications**

- 8.1 Items detailed in the above report will have no additional implications to staff.

9. **Supporting papers and appendices**

- 9.1 No supporting documents attached to this report.

Victoria Moore  
Properties Officer  
March 2023