



## Abingdon-on-Thames Town Council

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# ABINGDON-ON-THAMES TOWN COUNCIL

## Council Summons & Agenda

**Wednesday 2 August 2023**

28 July 2023

To All Members of the Council

Dear Councillors,

You are hereby summoned to attend a meeting of the Abingdon-on-Thames Town Council to be held on **Wednesday 2 August 2023 at 7pm** in the **Old Magistrates Court** for the transaction of the business stated below.

If you are unable to attend in person you may observe the meeting via a Teams link, which will be sent to all Members.

At each open agenda item there are links to the relevant documents which open the document from the [Town Council website](http://www.abingdon.gov.uk). Should you require a separate pdf version of individual documents please e-mail [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Any queries on the agenda should also be directed to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Yours sincerely

*Cherie Carruthers*

pp. Town Clerk (interim, signed electronically)

## Abingdon Town Council - Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community the town will be one which is environmentally sustainable, vibrant, resilient and safe.

### Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

## AGENDA

### 1. Prayers

### 2. Public participation

It is council policy that the council sets aside a total of 15 minutes prior to the commencement of business in council meetings for residents of Abingdon-on-Thames or owners/managers of businesses in Abingdon-on-Thames to ask questions of the council or to express views by way of making a statement with regards to agenda items in this meeting. In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail ([democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk)), must be given to the Town Clerk by **5pm on Tuesday 1 August 2023**.

Richard Eastham from Feria, the consultancy which is supporting the development of the [Abingdon Neighbourhood Plan](#), will address the meeting.

### 3. Apologies

To receive apologies for absence. Cllr Victoria Walker gave her apologies before the meeting.

4. **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Code of Conduct.

5. **Minutes**

To adopt and sign as a correct record the draft minutes of the meetings held on [28 June 2023](#) and [12 July 2023](#).

6. **Mayor's announcements**

To note the list of the Mayor's Engagements, which can be found [here](#).

7. **Oxfordshire County Council**

To receive a report on the work of the County Council.

8. **Vale of White Horse District Council**

To receive any updates on the work of the District Council.

9. **Community Committee**

To receive and consider the minutes of the meeting held on [11 July 2023](#).

10. **Environment and Amenities Committee**

To receive and consider the minutes of the meeting held on [26 July 2023](#).

11. **Town Infrastructure Committee**

To receive and consider the draft minutes of the meeting held on [20 July 2023](#).

12. **Finance, Governance and Asset Management Committee**

To receive and consider the draft minutes of the meeting held on [25 July 2023](#).

13. **Civic service**

To note that the Mayor intends to hold a civic service during her year in office.

14. **Motion under Standing Order 8**

Motion proposed by Cllr Tom Greenaway, seconder to be confirmed.

Abingdon Town Council notes that:

1. HM Revenue and Customs permits a national salary sacrifice to be set up by an employer.
2. The Vale of White Horse District Council has set up a salary sacrifice car lease scheme - a full inclusive driving package for a fixed monthly cost.
3. The Vale of White Horse District Council allows its employees to purchase a bike through the CycleScheme (with prices cheaper than directly through a store).
4. The Town Council has declared a Climate Emergency.

The Town Council therefore asks the Town Clerk to prepare a report for the next Personnel sub-committee outlining how the council might participate in both the CycleScheme and car lease scheme, and requests that the report describes the advantages and disadvantages of so doing, thus enabling the Personnel sub-committee to make an informed decision / recommendation.

15. **Future Agenda Items**

Governance Documents

16. **Dates of future meetings**

4 October 2023  
15 November 2023  
17 January 2024  
20 March 2024  
15 May 2024

17. **Exclusion of the Public, including the Press**

The Mayor will move: “that in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”

## **SECTION II (Confidential Agenda)**

18. **Confidential appendix to the minutes of the Community Committee**

To receive and consider the draft CONFIDENTIAL appendix to the minutes of the meeting held on 11 July 2023.

19. **Abbey Cinema update**

To receive an update on the Abbey Cinema.