



Abingdon-on-Thames Town Council

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Ron Spurs, Locum Town Clerk

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Environment and Amenities Committee

Tuesday 5 December 2023, 7pm

Old Magistrates Court

AGENDA

Date of agenda: 30 November 2023

To: All Members of the Environment and Amenities Committee

Cllr Gabby Barody	Chair
Cllr Cheryl Briggs	
Cllr Penny Clover	
Cllr Margaret Crick	
Cllr Tom Greenaway	
Cllr Rawda Jehanli	
Cllr Lorraine Oates	
Anne Smart	non-councillor member
Cllr Gwyneth Lewis	Mayor, ex-officio
Cllr Jim Halliday	Chair of the Finance, Governance & Asset Management Committee, ex officio

To all other Members of the Council for information only

Dear Member,

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Tuesday 5 December 2023 at 7pm** in the **Old Magistrates Court**.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at democratic@abingdon.gov.uk.

Any queries on the agenda should be directed to me.

Yours sincerely

Ron Spurs

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Locum Town Clerk (Interim, signed electronically)

Abingdon-on-Thames Town Council Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I - Open to the public and media

1. Apologies

To receive any apologies for absence.

2. Declarations of interest

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3. Public participation

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 5pm on Monday 4 December 2023. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

Representatives of the OX14 Group to speak to the meeting on their work to promote biodiversity and respond to the COP28 talks.

4. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Environment and Amenities Committee of [12 September 2023](#).

5. **Finance Report & Budget Proposals 2024/25**

To receive and consider a [report](#) and [appendix](#) from the RFO on the management accounts to 31 October 2023 and the budget proposals received for the draft budget.

6. **Green forum**

To receive a [report](#) and [appendix](#) from Anne Smart.

7. **Report from the Cemeteries and Outdoor Services Manager**

To receive a [report](#) on the work of the outdoor services team, including an [appendix](#).

8. **New cemetery**

To receive and consider a [report](#) and [appendix](#) from the Cemeteries and Outdoor Services Manager on the cemetery.

9. **Report on signage**

To receive a [report](#) from the Cemeteries and Outdoor Services Manager on signage.

10. **Single use plastic policy**

To receive a [proposal](#) from the Chair for a policy covering the Market Place and all future events.

11. **Publicity**

All meetings of the council and its committees are open to the press and the public and agendas, reports and minutes are published on the website. Members are requested to make suggestions to officers of items which may be publicised.

12. **Forward Plan**

To review and consider the [forward plan](#) for this committee.

13. **Actions Register**

To review and consider the actions register for this committee.

14. **Future Agenda items**

To consider and propose items for future agendas.

- Biodiversity plan
- Infant burial area
- Green energy: to consider options for adding green energy generation on town council buildings, such as the depot and cemetery office.
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15. **Dates of future meetings**

- 20 February 2024
- 21 May 2024

16. **Exclusion of the Public, including the Press**

The Chair may move “that in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”

Subject to the approval of the above motion the meeting will then move into confidential session.

17. **Community woodland**

Verbal report from Locum Town Clerk.