



Abingdon-on-Thames Town Council

Royse Court Offices, Bridge Street, Abingdon, OX14 3HU

Cherie Carruthers - Town Clerk/Chief Executive

Telephone: 01235 522642

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Community Committee Tuesday 6 February 2024, 7pm Old Magistrates Court **AGENDA**

Date of agenda: 1 February 2024

To: All Members of the Community Committee

Cllr Cheryl Briggs
Cllr Penny Clover
Cllr Neil Fawcett
Cllr Murali Gunarajah
Cllr Pat Lonergan
Cllr Lorraine Oates
Cllr Victoria Walker
Cllr Jim Halliday
Cllr Gwyneth Lewis

Chair of the Finance, Governance & Asset Management
Committee – ex-officio
Mayor ex-officio

Dear Member,

You are hereby summoned to attend a meeting of the **Community Committee** to be held on **Tuesday 6 February 2024** in the Old Magistrates Court.

Should any member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at democratic@abingdon.gov.uk.

Any queries on the agenda should also be directed to me.

Yours sincerely

Cherie Carruthers

Cherie Carruthers
Town Clerk/Chief Executive (signed electronically)

Abingdon-on-Thames Town Council

Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing democratic@abingdon.gov.uk or telephoning 01235 522642.

SECTION I - open to the public including the Press

1. Apologies

To receive any apologies for absence.

2. Declarations of interest

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the adopted Code of Conduct.

3. Statements and Questions from the Public

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 5pm on Monday 5 February 2024. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

4. **Minutes**

To sign as a correct record the minutes of the meeting of the Community Committee of [17 October 2023](#) and [28 November 2023](#).

5. **Management Accounts and Budget Setting**

To consider a [report](#) and appendices from the RFO on the management accounts to December 2023, including the [management accounts](#) for the period ending 31 January 2024.

6. **Community grants**

- a. To consider grant applications as follows. A report on the applications received can be viewed [here](#).

	Amount requested
Abingdon Joint Schools Carnegie Trust	£550
- Grant application form	
- Grant scoring criteria spreadsheet	
Abingdon Lawn Tennis Club	£5,000
- Grant application form	
- Grant scoring criteria spreadsheet	
ATOM Festival	£1,000
- Grant application form	
- Grant scoring criteria spreadsheet	
North East Abingdon Community Association (NEACA)	£2,300
- Grant application form	
- Grant scoring criteria spreadsheet	
One Eighty	£5,000
- Grant application form	
- Grant scoring criteria spreadsheet	
Oxfordshire Plan Association	£1,000
- Grant application form	
- Grant scoring criteria spreadsheet	
- Appendix – report on the importance of play	
Total amount requested	£14,850

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b. To note the following updates on previous grants awarded:

- Our Lady's and St Edmunds [flyer](#) for Warm Spaces (grant awarded 28 November 2023, minute C71/23)
- Oxfordshire Play Association [report](#) on 2023 South Abingdon Play and Activity Day (grant awarded 7 February 2023, minute C90/22)

7. **Community grants**

To consider a [report](#) on an [updated grants policy](#) and related changes to the community grant application form [part A](#) and [part B](#).

8. **Report of the Museum Manager**

To receive a [report](#) on the work of the museum.

9. **Michaelmas Fair**

To receive a [report](#) from the Properties and Events Officer on the contract to run the Michaelmas Fair.

10. **Events calendar**

To receive a [report](#) on the [draft events calendar](#) for the coming year.

11. **Platinum Jubilee review**

To receive a [report](#) on the event held in 2022, to identify any issues and recommendations for future events.

12. **Public art working group**

To consider whether a working group should be established to manage public art projects and report to this committee. This was suggested by the town council on 17 January 2024 following a presentation by Abigail Brown, Arts Development Officer at the Vale of White Horse District Council.

If a working group is agreed, terms of reference should also be agreed by this meeting.

13. **To review the forward plan**

An updated version of the [forward plan](#) is available to review.

14. **To review the actions register**

An updated version of the [actions register](#) is available to review.

15. **Future Agenda items**

To review the following items for future agendas and to consider and propose other items for future agendas.

- Report of communications working party (C43/23).

16. **Dates of future meetings**

- a. The next scheduled meeting of the committee is 7 May 2024 and comprises the first meeting of this committee in the new council year. This meeting falls before the annual meeting which starts the council year and is therefore not lawful. The committee is asked to consider an alternative dates for the meeting in May 2024.
- b. To consider proposed dates for meetings of the committee in 2024-25 as follows. A draft calendar of meetings will be submitted to the town council for approval on 20 March 2024.
 - 2 July 2024
 - 3 September 2024
 - 29 October 2024
 - 4 February 2025
 - 20 May 2025