



## Abingdon-on-Thames Town Council

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## Environment and Amenities Committee

**Tuesday 20 February 2024, 7pm**

**Old Magistrates Court**

### AGENDA

**Date of agenda: 15 February 2024**

To: All Members of the Environment and Amenities Committee

Cllr Gabby Barody	Chair
Cllr Cheryl Briggs	
Cllr Penny Clover	
Cllr Margaret Crick	
Cllr Tom Greenaway	
Cllr Rawda Jehanli	
Cllr Lorraine Oates	
Anne Smart	non-councillor member
Cllr Gwyneth Lewis	Mayor, ex-officio
Cllr Jim Halliday	Chair of the Finance, Governance & Asset Management Committee, ex officio

To all other Members of the Council for information only

Dear Member,

You are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Tuesday 20 February 2024 at 7pm** in the **Old Magistrates Court**.

Should any committee member be unable to attend and wish to appoint a substitute to the meeting, they should email [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Any queries on the agenda should be directed to me.

Yours sincerely

*Cherie Carruthers*

Cherie Carruthers

Town Clerk/Chief Executive (signed electronically)

## **Abingdon-on-Thames Town Council Our Vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

### **Our key objectives**

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

## **SECTION I - Open to the public and media**

### **1. Apologies**

To receive any apologies for absence.

### **2. Declarations of interest**

To receive any declarations of interest from committee members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

### **3. Public participation**

To receive any statements and questions. These should be submitted in writing to the Town Clerk no later than 5pm on Monday 19 February 2024. This may either be by letter to the address above or by e-mail to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Ros Woodhead will attend the meeting to provide an update on [Draughtbusters](#).

Michael Huth, from Abingdon and Witney College will attend to speak on sustainability.

4. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Environment and Amenities Committee of [5 December 2023](#).

5. **Finance Report**

To receive and consider a [report](#) and [appendix](#) from the RFO on the management accounts to 31 January 2024.

6. **Green forum**

To receive a verbal report from Anne Smart. Information on the work of the Green Forum is available on the [One Planet Abingdon website](#).

Dates the committee is asked to note:

21 February 2024, 7.30pm Presentation from the Vale of White Horse District Council Waste & Recycling team, Old Magistrate's Court

22 March 2024, 7.30pm Film on 'Fast Fashion', Roysse Room

9 March 2024, 9am -1pm Market stall to discuss waste reduction and what the Forum is hoping to achieve.

7. **Report from the Cemeteries and Outdoor Services Manager**

To receive a [report](#) on the work of the outdoor services team.

8. **Report on signage**

To receive a [report](#) from the Cemeteries and Outdoor Services Manager on the design for new signage on town council owned land. The report includes a [sample sign](#) and a [quote](#) for the purchase of signs.

9. **Land on Austin Place**

To consider a proposal from a resident for land on Austin Place which is owned by the town council. A [report](#) is provided from the Cemeteries and Outdoor Services Manager.

10. **Play area improvements**

To consider a [report](#) from the Cemeteries and Outdoor Services Manager on proposed work for the coming financial year.

11. **River Close trees maintenance**

To consider a [report](#) from the Cemeteries and Outdoor Services Manager.

12. **Publicity**

All meetings of the council and its committees are open to the press and the public and agendas, reports and minutes are published on the website. Members are requested to make suggestions to officers of items which may be publicised.

- Hillview footpath
- Caldecott Rec MUGA

13. **Forward Plan**

To review and consider the [forward plan](#) for this committee.

14. **Actions Register**

To review and consider the [actions register](#) for this committee.

15. **Future Agenda items**

To consider and propose items for future agendas.

- Biodiversity plan
- Green energy: to consider options for adding green energy generation on town council buildings, such as the depot and cemetery office.
- Plastic-free initiative – May 2024

16. **Dates of future meetings**

a. To note the date of the next scheduled meeting:

- 21 May 2024

b. To consider proposed dates for meetings of the committee in 2024-25 as follows. A draft calendar of meetings will be submitted to the town council for approval on 20 March 2024.

- 16 July 2024
- 17 September 2024
- 19 November 2024
- 18 February 2025
- 3 June 2025

17. **Exclusion of the Public, including the Press**

The Chair may move “that in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”

Subject to the approval of the above motion the meeting will then move into confidential session.

18. **Community woodland**

To receive an update from the Cemeteries and Outdoor Services Officer on progress with the community woodland. This matter is being considered in confidence as it concerns commercial decisions.

19. **Ock Valley Walk**

To consider a report from the Cemeteries and Outdoor Services Manager on a proposal to resurface Ock Valley Walk. This matter is being considered in confidence as it concerns commercial decisions.