



Abingdon-on-Thames Town Council

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Town Infrastructure Committee Thursday 22 February 2024, 7pm AGENDA

Date of agenda: 16 February 2024

To: Members of the Town Infrastructure Committee:

Cllr Colin Sanderson	Chair
Cllr Elio Astone	
Cllr Neil Fawcett	
Cllr Tom Greenaway	
Cllr Murali Gunarajah	
Cllr Leo Midwinter	
Cllr Andrew Skinner	
Cllr Gwyneth Lewis	Mayor - ex-officio
Cllr Jim Halliday	Chair of the Finance, Governance & Asset Management Committee - ex officio

To all other Members of the Council for information only

Dear Member

You are hereby summoned to attend a meeting of the **Town Infrastructure Committee** to be held on **Thursday 22 February 2024 7pm** in the **Old Magistrates Court**.

Should any committee member be unable to attend please inform me at democratic@abingdon.gov.uk. Any queries on the agenda should also be directed to me.

Yours sincerely

Cherie Carruthers

Town Clerk/Chief Executive

Abingdon Town Council - Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

- 1 To respond effectively and speedily to the climate emergency.
- 2 To develop a resilient, sustainable town which will provide a home for residents now and in the future.
- 3 To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
- 4 To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I - Open to the Public Including the Press

1. **Apologies**

To receive any apologies for absence.

2. **Declarations of interest**

To receive any declarations of interest from members in relation to any items to be considered at the meeting in accordance with the code of conduct.

3. **Public participation**

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 5pm on Wednesday 21 February 2024. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

4. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Committee of [7 December 2024](#).

5. **Finance Report**

To approve the [management accounts](#) to 31 January 2024 and note the [appendix](#).

6. **Neighbourhood plan**

To review progress on the Neighbourhood Plan. The chair of the steering group, Simon Hills, prepared a brief [article](#) for the Town Crier to be published shortly and this article is provided to the meeting as an update on progress.

7. **Bus usage**

- i. To note the [latest bus usage figures](#) for the 41 service. A more detailed analysis is available for councillors in [Sharepoint](#).
- ii. To note the [table of usage of individual bus stops](#), as requested by the committee (minute IF63/23).
- iii. To receive a verbal update from the bus usage working party.

9. **Speed indicator signs**

To receive a verbal update from the working party.

10. **Community centres**

To consider the support which may be offered to community centres in Abingdon, to ask officers to explore what other equivalent councils do and to report to a future meeting of the committee.

11. **Public art working group**

The Community committee resolved (minute C39/23) to set up a working group to manage public art projects and report to that committee with the following terms of reference:

- the working party would consist of up to two members of the Community committee and up to two members of the Town Infrastructure committee plus a maximum of one other person to be appointed by full council;
- that the working party maintain a list of public art funds available from the district council and any conditions associated with each fund;
- that the working party presents to each meeting of the Town Infrastructure Committee recommendations of potential projects;
- for those projects endorsed by the committee, that the working party works with an officer to be appointed by the Town Clerk to create a detailed outline

project plan with approximate costs, collaborations, duration and suggested start time.

The following members were nominated.

Cllr Halliday – to represent the Community committee
Cllr Lonergan – Community committee
Cllr Sanderson – Town Infrastructure committee

Cllr Crick would be recommended to the town council as the additional member of the working party.

There is therefore a vacancy for an additional member from the Town Infrastructure committee, should the committee wish to nominate one.

12. **Public toilets**

To receive verbal updates from officers on:

- work on the 'space for change' toilet in the Guildhall Historic Rooms;
- provision of access to toilets in businesses on the Market Place.

13. **Forward Plan**

To review the [forward plan](#) for this committee.

14. **Actions register**

To review the [actions register](#) for this committee.

15. **Future Agenda items**

At the last meeting of the committee the following items were noted as future agenda items:

- List of policies and established practices pertaining to the work of this committee.
- Neighbourhood Plan
- Review of condition and provision of bus shelters
- Cycle racks in the Market Place

16. **Dates of future meetings**

- 23 May 2024

Town Infrastructure Committee 22 February 2024 - Agenda

Proposed dates for meetings of the committee in 2024-25 are as follows. A draft calendar of meetings will be submitted to the town council for approval on 20 March 2024.

- 11 July 2024
- 12 September 2024
- 14 November 2024
- 13 February 2025
- 29 May 2025