



Abingdon-on-Thames Town Council

Royse Court Offices, Bridge Street, Abingdon, OX14 3HU

Cherie Carruthers - Town Clerk/Chief Executive

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Community Committee Tuesday 4 June 2024, 7pm Old Magistrates Court **AGENDA**

Date of agenda: 28 May 2024

To: All Members of the Community Committee

Cllr Neil Fawcett

Chair

Cllr Penny Clover

Vice-Chair

Cllr Cheryl Briggs

Cllr Mark Giddins

Cllr Murali Gunarajah

Cllr Pat Lonergan

Cllr Victoria Walker

Cllr Jim Halliday

Chair of the Finance, Governance & Asset Management
Committee – ex-officio

Cllr Gabby Barody

Mayor ex-officio

Dear Member,

You are hereby summoned to attend a meeting of the **Community Committee** to be held on **Tuesday 4 June 2024** in the Old Magistrates Court.

Should any member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at democratic@abingdon.gov.uk.

Any queries on the agenda should also be directed to me.

Yours sincerely

Cherie Carruthers

Cherie Carruthers

Town Clerk/Chief Executive (signed electronically)

Abingdon-on-Thames Town Council

Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing democratic@abingdon.gov.uk or telephoning 01235 522642.

SECTION I - open to the public including the Press

1. Apologies

To receive any apologies for absence.

2. Declarations of interest

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the adopted Code of Conduct.

3. Statements and Questions from the Public

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 5pm on Monday 3 June 2024. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

4. **Minutes**

To sign as a correct record the minutes of the meeting of the Community Committee of [6 February 2024](#).

5. **Finance Report**

To consider a [report](#) and [appendix](#) from the RFO on the management accounts for the period ending 31 March 2024

6. **Community grants**

a. To consider grant applications as follows. A report on the applications received can be viewed [here](#).

| | Amount requested |
|---------------------------------------------------------------|-------------------------|
| Friends of Abingdon Civic Society – Heritage Open Days | £1,700 |
| - Grant application form | |
| - Grant scoring criteria spreadsheet | |
| Friends of Abingdon Civic Society – Unit 24 | £2,600 |
| - Grant application form | |
| - Grant scoring criteria spreadsheet | |
| Home-Start Southern Oxfordshire | £2,000 |
| - Grant application form | |
| - Grant scoring criteria spreadsheet | |
| Lowland Rescue Oxfordshire | £4,320 |
| - Grant application form | |
| - Grant scoring criteria spreadsheet | |
| Mental Health Natters | £5,000 |
| - Grant application form | |
| - Grant scoring criteria spreadsheet | |
| - Leaflet side one | |
| - Leaflet side two | |
| One Planet Abingdon | £6,000 |
| - Grant application form | |
| - Grant scoring criteria spreadsheet | |
| - Festival statement | |
| Racial Equality Group | £500 |
| - Grant application form | |
| - Grant scoring criteria spreadsheet | |

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AGENDA

- [Supporting letter](#)
- [Event details](#)

The Abingdon Passion Play **£1,000**

- [Grant application form](#)
- [Grant scoring criteria spreadsheet](#)

Total amount requested **£23,120**

- b. To consider a [grant application](#) from One Planet Abingdon for £10,000. This amount is included in the town council budget for 2024-25 but a formal application is required to ensure that the town council complies with its audit requirements.
- c. To note the following updates on previous grants awarded:
- Heritage Open Days 2023 - Friends of Abingdon Civic Society – [report](#) on grant agreed on 11 July 2023
 - Black History Month 2022 – [report](#) from Racial Equality Group
 - NEACA – report from NEACA Trustee Mike Pighills on grant agreed on 6 February 2024 for floor replacement as follows. A [photo](#) is provided with this agenda.

Earlier in the year Abingdon Town Council gave a grant of £1000 to NEACA to help pay for the refurbishment of the wooden sprung floor in our community hall. The work involved removing existing carpet and sanding and polishing the floor to return it to its original condition.

I am writing to inform you that the work is now complete and the hall is now back in full use and I can confirm that all of the grant money has been spent on this project.

The work means that not only is the hall now easier and cheaper to clean and manage, it will also reduce the need for carpet cleaning products (which contain horrible things such as perchloroethylene) within the building. I attach a photo showing the first meeting in the hall following the refurbishment.

This work is part of an overall programme to reduce the environmental impact of our organisation and follows on from successfully completed projects to improve the building insulation, replace our lighting system with an LED one, and the replacement of our

hot water systems with modern efficient ones. For our next project we are looking at options for placing solar panels on our roof.

On behalf of the NEACA trustees I would like to express our thanks for your support and for helping make this project possible.

Please let me know if you need any further information or if you would like to visit our building and see the floor for yourself.

7. **Report of the Museum Manager**

To receive a [report](#) on the work of the museum.

8. **Summer events**

To consider a [report](#) from the Properties and Events Officer on planning for Music in the Park, including proposed ticket prices.

9. **To review the forward plan**

An updated version of the [forward plan](#) is available to review.

10. **To review the actions register**

An updated version of the [actions register](#) is available to review.

11. **Future Agenda items**

To note the following items for future agendas and to consider other items.

- Report of communications working party (C43/23).
- Communications review – July 2024

12. **Dates of future meetings**

- 2 July 2024
- 3 September 2024
- 29 October 2024
- 4 February 2025
- 20 May 2025