



## Abingdon-on-Thames Town Council

Royse Court Offices, Bridge Street, Abingdon, OX14 3HU

Cherie Carruthers, Town Clerk/Chief Executive

Telephone: 01235 522642

Email: [enquiries@abingdon.gov.uk](mailto:enquiries@abingdon.gov.uk)

Website: [www.abingdon.gov.uk](http://www.abingdon.gov.uk)

### Environment and Amenities committee

**Tuesday 16 July 2024, 7pm**

**Old Magistrates Court**

### AGENDA

**Date of agenda: 11 July 2024**

To: All Members of the Environment and Amenities Committee

Cllr Tom Greenaway

Chair

Cllr Cheryl Briggs

Vice-Chair

Cllr Penny Clover

Cllr Margaret Crick

Cllr Rawda Jehanli

Cllr Leo Midwinter

Cllr Andrew Skinner

Cllr Gabby Barody

Mayor ex-officio

Cllr Jim Halliday

Chair of the Finance, Governance & Asset Management  
Committee – ex-officio

To all other Members of the town council for information only

Dear Member,

You are hereby summoned to attend a meeting of the **Environment and Amenities committee** to be held on **Tuesday 16 July 2024 at 7pm** in the **Old Magistrates Court**.

Should any committee member be unable to attend and wish to appoint a substitute to the meeting, they should email [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk). Any queries on the agenda should be directed to me.

Yours sincerely

*Cherie Carruthers*

Cherie Carruthers

Town Clerk/Chief Executive (signed electronically)

## **Abingdon-on-Thames Town Council Our Vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

### **Our key objectives**

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

## **SECTION I - Open to the public and media**

### **1. To review and adopt the terms of reference for this committee**

The terms of reference for the committee can be viewed [here](#).

### **2. Apologies**

To receive any apologies for absence. Apologies were received in advance from the Mayor, Cllr Gabby Barody.

### **3. Declarations of interest**

To receive any declarations of interest from committee members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

### **4. Public participation**

To receive any statements and questions. These should be submitted in writing to the Town Clerk no later than 5pm on Monday 15 July 2024. This may either be by letter to the address above or by e-mail to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

5. **Co-option of non-councillor member**

To note the decision of the town council (T29/23) to allow non-councillors to be co-opted on to standing committees and to welcome Lucille Savin as a member of the Environment and Amenities Committee.

6. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Environment and Amenities Committee of [20 February 2024](#).

7. **Finance Report**

To receive and consider a [report](#) and [appendix](#) from the RFO on the management accounts to 31 May 2024.

8. **Green forum**

To receive a verbal report from Lucille Savin.

A [report](#) was submitted in May on the GYO (Grow Your Own) Forum

9. **Report from the Cemeteries and Outdoor Services Manager**

To receive a [report](#) on the work of the outdoor services team.

10. **Publicity**

All meetings of the council and its committees are open to the press and the public and agendas, reports and minutes are published on the website. Members are requested to make suggestions to officers of items which may be publicised.

- Hillview footpath
- Caldecott Rec MUGA

11. **Forward Plan**

To review and consider the [forward plan](#) for this committee.

12. **Actions Register**

To review and consider the [actions register](#) for this committee.

13. **Future Agenda items**

To consider and propose items for future agendas.

- Biodiversity plan
- Green energy: to consider options for adding green energy generation on town council buildings, such as the depot and cemetery office.
- Plastic-free initiative – May 2024

14. **Dates of future meetings**

- 17 September 2024
- 19 November 2024
- 18 February 2025
- 3 June 2025