



Abingdon-on-Thames Town Council

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Cherie Carruthers, Town Clerk/Chief Executive

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Finance, governance and asset management committee

Monday 22 July 2024

AGENDA

Date of agenda: 17 July 2024

To: All Members of the Finance, governance and asset management committee

Cllr Jim Halliday	Chair
Cllr Elio Astone	Vice-Chair
Cllr Neil Fawcett	Chair of the Community committee
Cllr Oliver Forder	
Cllr Tom Greenaway	Chair of the Environment and amenities committee
Cllr Gwyneth Lewis	
Cllr Colin Sanderson	Chair of the Town infrastructure committee
Cllr Gabby Barody	Mayor (ex-officio)

Dear Member

You are hereby summoned to attend a meeting of the **Finance, governance and asset management committee** to be held on **Monday 22 July 2024 at 7pm** in the **Old Magistrates' Court**.

Should any Member be unable to attend please inform me at democratic@abingdon.gov.uk.

Any queries on the agenda should be directed to me.

Yours sincerely

Cherie Carruthers

Cherie Carruthers
Town Clerk/Chief Executive (signed electronically)

Abingdon-on-Thames Town Council

Our vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I (open to the public, including the press)

The law allows members of the public and press to record meetings of the council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting by emailing democratic@abingdon.gov.uk or telephoning 01235 522642.

1. **Apologies**

To receive any apologies for absence.

2. **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3. **Public participation**

To receive any statements and questions. These should be submitted in writing to the Town Clerk no later than **5pm on Friday 19 July 2024**. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

4. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Finance, governance and asset management committee of [5 June 2024](#).

5. **Finance report**

To receive and consider a [finance report](#) from the Responsible Financial Officer, including:

- i. To receive and approve the [list of payments made](#) between 1 May 2024 and 30 June 2024.
- ii. To receive and approve:
 - The committee [management accounts](#) on the closing balances as at 30 June 2024
 - [Summary council committee balances](#) accounts as at 30 June 2024
 - [Earmarked reserves](#) at 30 June 2024

6. **Properties report**

To receive a [report](#) from the Properties and Events Manager, including appendices:

- Appendix 1: [scope of works](#)
- Appendix 2: [energy report](#)

7. **Museum report**

To receive a [report](#) from the Museum Manager

8. **Referral from Community committee**

To consider a grant application from the Community committee (minute C6/24) which was referred to this committee. The grant applied for is £5,000 and the committee is asked to consider whether this should be considered as a possible large grant recipient in future. The original paperwork for the grant application is provided:

- [Application form part A](#)
- [Grant scoring sheet](#)
- Leaflet sides [one](#) and [two](#)

9. **Local Government Boundary Commission (LGBC) review of the Vale of White Horse District Council**

To note that the LGBC has issued a consultation, with a deadline of 16 September 2024, about proposed changes to district council wards (that it is proposed to change the existing arrangements for Abingdon (to have 3 x three-member wards, instead of 5 x two-member wards), to consider if the town council wishes to comment, and if so, how the response will be drafted.

10. **Publicity**

Members are requested to make suggestions to officers of items which may be publicised.

Items from previous meetings:

- recycling of used Chrome books
- New play area, when completed
- Refurbishment of the Market Place Christmas lights when completed in 2024

11. **Forward plan**

To review the [forward plan](#) for this committee.

12. **Actions Register**

To review the [actions register](#) for this committee.

13. **Future Agenda items**

To consider and propose items for future agendas. Items to consider:

- Governance documents and policies
- Equality and diversity policy
- Members Allowances
- Committee Structure & Scheme of Delegation
- Land on Austin Place

14. **Dates of future meetings**

- 30 September 2024
- 16 December 2024
- 3 March 2025
- 9 June 2025

15. **Exclusion of the public, including the Press**

The Chair may move “that in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”

Subject to the approval of the above motion the meeting will then move into confidential session.

16. **Staffing matters**

To receive a report from the Deputy Town Clerk.