



Abingdon on Thames Neighbourhood Plan - Indicative timetable

Task	Estimated completion	Task responsibility	Comments
Prepare Reg 14 draft	Mid July 2024	Steering group	Completed subject addition of two appendices
Agree to Reg 14 draft, subject to non-material changes	31 st July 2024	Town council	Adoption approved at town council meeting on 31st July
Pre-submission (reg 14) public consultation	Complete by end October	Town council	At least six-week consultation period Agree means for the public to comment on the plan Inform in writing all statutory bodies that the Reg. 14 I underway (to be informed one week prior to the start of consultation) Provide copy of the plan to VWHDC
Revise and update the pre-submission consultation draft in	Complete by end November	Town council with support from Feria Urbanism	Prepare Basic Conditions Statement (BCS) Prepare Consultation Report (CS)

light of comments received		(subject to agreement)	Both the above docs. required as part of the submission phase that follows
Submission version of the plan	Pre-Christmas 2024	Town council	Submit the revised plan to VWHDC along with the BCS and CS
Submission (Reg 16) Consultation	January 2025?	VWHDC	At least six week consultation period Agree means for the public to comment on the plan Collate all comments and hand over to the Examiner
Selection of Independent examiner	In the weeks after submission (date unknown)	VWHDC in consultation with town council	Three possible examiners are nominated by the Planning Inspectorate and a joint decision is taken by VWHDC and town council about which one to appoint
Examination of the Submission Plan	On conclusion of the six week consultation (date unknown)	Independent Examiner	Examination is likely to be through written representations, no need for an examination in public
Examiner's report Issued		Independent Examiner	Report issued to both VWHDC and town council Report will recommend move to referendum or not Report will contain recommended modifications, required to proceed to referendum
Accept Examiner's report	On receipt of Examiner's report (date unknown)	VWHDC & town council	Joint agreement between VWHDC and town council on whether or not to accept the modifications as recommended by the Examiner
Plan updated in line with recommendations	Create referendum version of the plan (date unknown)	Town council	This is the version of the plan that our fellow citizens will vote upon

VWHDC to arrange referendum	Once Examiner's recommendations have been enabled (date unknown)	VWHDC	Simple majority required i.e., 50% + 1 No minimum turnout requirements Franchise typically those on the electoral roll that live within the NDP designated area If referendum result is "yes" then the plan is considered made
Implement and monitor the made neighbourhood plan	Once the plan is made (date unknown)	Town council	Ensure the plan is being used in decision-making processes by VWHDC Identify areas when plan can be refreshed and updated in first two years of operation

Simon Hills
Chair – Abingdon-on-Thames Town Neighbourhood Planning Steering Group
July 2024