



Abingdon-on-Thames Town Council

Royse Court Offices, Bridge Street, Abingdon, OX14 3HU

Cherie Carruthers, Town Clerk/Chief Executive

Telephone: 01235 522642

Email: enquiries@abingdon.gov.uk

Website: www.abingdon.gov.uk

Environment and Amenities committee

Tuesday 17 September 2024, 7pm

Old Magistrates Court

AGENDA

Date of agenda: 12 September 2024

To: All Members of the Environment and Amenities committee

Cllr Tom Greenaway

Chair

Cllr Cheryl Briggs

Vice-Chair

Cllr Penny Clover

Cllr Margaret Crick

Cllr Rawda Jehanli

Cllr Leo Midwinter

Lucille Savin

Cllr Andrew Skinner

Cllr Gabby Barody

Cllr Jim Halliday

Mayor ex-officio

Chair of the Finance, Governance & Asset Management
Committee – ex-officio

To all other Members of the town council for information only

Dear Member,

You are hereby summoned to attend a meeting of the **Environment and Amenities committee** to be held on **Tuesday 17 September 2024 at 7pm** in the **Old Magistrates Court**.

Should any committee member be unable to attend and wish to appoint a substitute to the meeting, they should email democratic@abingdon.gov.uk. Any queries on the agenda should be directed to me.

Yours sincerely

Cherie Carruthers

Cherie Carruthers

Town Clerk/Chief Executive (signed electronically)

Abingdon-on-Thames Town Council Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I - Open to the public and media

1. Apologies

To receive any apologies for absence.

2. Declarations of interest

To receive any declarations of interest from committee members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3. Public participation

To receive any statements and questions. These should be submitted in writing to the Town Clerk no later than 5pm on Monday 16 September 2024. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

Abigail Brown from the Vale of White Horse District Council and a representative from MakeSpace will attend to make a presentation on the request to install some public art at Caldecott Rec.

4. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Environment and Amenities Committee of [16 July 2024](#).

5. **Finance Report**

To receive and consider a [report](#) from the RFO on the management accounts to 31 August 2024, including:

- [Appendix A](#): committee management accounts as at 31 August 2024
- [Appendix B](#): summary committee management accounts as at 31 August 2024

6. **Green forum**

To receive a verbal report from Lucille Savin.

7. **Report from the Cemeteries and Outdoor Services Manager**

To receive a [report](#) on the work of the Outdoor Services team.

8. **Outdoor services storage**

To consider a [report](#) and [appendix](#) from the Cemeteries and Outdoor Services Manager on future storage and garden nursery provision.

9. **Active travel map**

To review the active travel map, introduced in 2023. This action was agreed by the committee at its meeting on 12 September 2023 (minute E45/23).

10. **Signage**

Re E63/23, the committee is asked to review the installation of town council signage at council-owned sites across the town.

11. **Tree planting**

To consider working with Trees for Streets to increase the canopy in Abingdon.

12. **Request to install fence art at Caldecott Recreation Ground**

To consider a [report](#) from the Deputy Town Clerk.

13. **Proposal for Community Garden at Austin Place**

To consider a [report](#) from the Deputy Town Clerk, including:

- Appendix A: A.i - [request for use of land](#)
A.ii - [photo](#)
A.iii - [plan](#)
- Appendix B: [statements of opposition to the plan](#)
- Appendix C: [statements in support of the plan](#)

14. **Publicity**

All meetings of the council and its committees are open to the press and the public and agendas, reports and minutes are published on the website. Members are requested to make suggestions to officers of items which may be publicised.

- Hillview footpath
- Caldecott Rec MUGA

15. **Forward Plan**

To review and consider the [forward plan](#) for this committee.

16. **Actions Register**

To review and consider the [actions register](#) for this committee.

17. **Future Agenda items**

To consider and propose items for future agendas.

- Biodiversity plan
- Green energy: to consider options for adding green energy generation on town council buildings, such as the depot and cemetery office.
- Plastic-free initiative – May 2024

18. **Dates of future meetings**

- 19 November 2024
- 18 February 2025
- 3 June 2025