



## Abingdon-on-Thames Town Council

Roysse Court Offices, Bridge Street, Abingdon, OX14 3HU

Cherie Carruthers, Town Clerk/Chief Executive

Telephone: 01235 522642

Email: [enquiries@abingdon.gov.uk](mailto:enquiries@abingdon.gov.uk)

Website: [www.abingdon.gov.uk](http://www.abingdon.gov.uk)

## Town Infrastructure Committee Thursday 12 September 2024, 7pm AGENDA

Date of agenda: 6 September 2024

To: Members of the Town Infrastructure Committee:

Cllr Colin Sanderson

Cllr Elio Astone

Cllr Penny Clover

Cllr Mark Giddins

Cllr Tom Greenaway

Cllr Murali Gunarajah

Cllr Leo Midwinter

Cllr Gabby Barody

Cllr Jim Halliday

Chair

Vice-Chair

Mayor ex-officio

Chair of the Finance, Governance & Asset Management  
Committee – ex-officio

To all other Members of the Council for information only

Dear Member

You are hereby summoned to attend a meeting of the **Town Infrastructure Committee** to be held on **Thursday 12 September 2024 at 7pm** in the **Old Magistrates Court**.

Should any committee member be unable to attend please inform me at [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk). Any queries on the agenda should also be directed to me.

Yours sincerely

*Cherie Carruthers*

Town Clerk/Chief Executive

## **Abingdon Town Council - Our Vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

### **Our key objectives**

- 1 To respond effectively and speedily to the climate emergency.
- 2 To develop a resilient, sustainable town which will provide a home for residents now and in the future.
- 3 To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
- 4 To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

## **SECTION I - Open to the Public Including the Press**

### 1. **Apologies**

To receive any apologies for absence. Cllr Penny Clover gave her apologies in advance of the meeting.

### 2. **Declarations of interest**

To receive any declarations of interest from members in relation to any items to be considered at the meeting in accordance with the code of conduct.

### 3. **Public participation**

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 5pm on Wednesday 11 September 2024. This may either be by letter to the address above or by e-mail to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

### 4. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Committee of [11 July 2024](#).

5. **Finance Report**

To consider a [report](#) from the RFO on the management accounts for the period ending 31 July 2024 including:

- [Appendix A](#): committee management accounts as at 31 July 2024
- [Appendix B](#): summary committee management accounts as at 31 July 2024

6. **Neighbourhood plan**

To review progress on the Neighbourhood Plan.

7. **Bus usage**

- To note the [latest bus usage figures](#) for the 41 service. A more detailed analysis is available for councillors in Sharepoint.
- To receive a verbal update from the bus usage working party. To note the [letter sent to Oxford Bus Company](#) with regard to local bus services.

8. **Bus stop survey**

Re minute IF8/24, to consider a [draft survey form](#) to understand local need.

9. **Bus shelters**

Re minute IF37/23, to receive a [report](#) and [appendix](#) from the Cemeteries and Outdoor Services Manager on a proposed new bus shelter.

10. **Traffic Advisory committee**

To note the resignation of Cllr Oliver Forder as an Abingdon Town Council representative on the Traffic Advisory committee. Cllr Forder is a district council nominee on the Traffic Advisory committee.

To note that the advisory committee will in future report to the planning committee. The standing orders for the planning committee include this delegation.

11. **Public art working party**

To review actions

- Stratton Way underpass

12. **Forward Plan**

To review the [forward plan](#) for this committee.

13. **Actions register**

To review the [actions register](#) for this committee.

14. **Future Agenda items**

At the last meeting of the committee the following items were noted as future agenda items:

- List of policies and established practices pertaining to the work of this committee.
- Neighbourhood Plan
- Review of condition and provision of bus shelters
- Cycle racks in the Market Place
- Flood management plan – requested by Planning committee, Cemeteries and Outdoor Services Manager to prepare report for a future meeting.

15. **Dates of future meetings**

- 14 November 2024
- 13 February 2025
- 29 May 2025