



Abingdon-on-Thames Town Council

Royse Court Offices, Bridge Street, Abingdon, OX14 3HU

Cherie Carruthers, Town Clerk/Chief Executive

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Finance, Governance and Asset Management committee

Monday 16 December 2024

AGENDA

Date of agenda: 11 December 2024

To: All Members of the Finance, Governance and Asset Management committee

Cllr Jim Halliday	Chair
Cllr Elio Astone	Vice-Chair
Cllr Neil Fawcett	Chair of the Community committee
Cllr Oliver Forder	
Cllr Tom Greenaway	Chair of the Environment and Amenities committee
Cllr Gwyneth Lewis	
Cllr Colin Sanderson	Chair of the Town Infrastructure committee
Cllr Gabby Barody	Mayor (ex-officio)

Dear Member

You are hereby summoned to attend a meeting of the **Finance, Governance and Asset Management committee** to be held on **Monday 16 December 2024 at 7pm** in the **Bear Room**.

Should any Member be unable to attend please inform me at democratic@abingdon.gov.uk.

Any queries on the agenda should be directed to me.

Yours sincerely

Cherie Carruthers

Cherie Carruthers
Town Clerk/Chief Executive (signed electronically)

Abingdon-on-Thames Town Council

Our vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I (open to the public, including the press)

The law allows members of the public and press to record meetings of the council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting by emailing democratic@abingdon.gov.uk or telephoning 01235 522642.

1. **Apologies**

To receive any apologies for absence.

2. **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3. **Public participation**

To receive any statements and questions. These should be submitted in writing to the Town Clerk no later than **5pm on Friday 13 December 2024**. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

4. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Finance, Governance and Asset Management committee of [30 September 2024](#).

5. **Finance report**

To receive and consider a [finance report](#) from the Responsible Financial Officer, including:

To receive and approve:

- [List of payments](#) made between 1 September 2024 and 30 November 2024.
- [Committee management accounts](#) on the closing balances as at 30 November 2024
- [Summary committee accounts](#) as at 30 November 2024

6. **Interim audit 2024-25**

To note the [first interim audit](#) for 2024-25.

7. **Budget proposal for the properties portfolio**

To consider a [report](#) from the Project Manager: Place which sets out budget proposals for 2025-26.

8. **Proposal on cemetery charges**

To consider a [report](#) from the Cemeteries and Outdoor Services Manager and the Cemeteries Admin Officer on a proposed change to burial charges.

9. **Estimates / Proposed Budget 2025-26**

To receive and consider the [report](#) of the Responsible Financial Officer in relation to estimates for 2025-26, including:

- i. projected outturn of 2024-25 budget ([appendix A](#))
- ii. proposed fees and charges ([appendix B](#))
- iii. proposed budget 2025-26 ([appendix C](#))
- iv. committee summary proposed budgets 2025-26 ([appendix D](#))
- v. reserves and earmarked reserves ([appendix E](#))

10. **Investment Strategy**

To receive and consider a [report](#) of the Responsible Financial Officer, including annual review of the strategy adopted in December 2020. Appendices include:

- i. summary of investment performance ([appendix A](#))
- ii. investment strategy ([appendix B](#))

11. **Publicity**

Members are requested to make suggestions to officers of items which may be publicised.

Items from previous meetings:

- recycling of used Chrome books
- new play area, when completed
- refurbishment of the Market Place Christmas lights when completed in 2024

12. **Forward plan**

To review the [forward plan](#) for this committee.

13. **Actions Register**

To review the [actions register](#) for this committee.

14. **Future Agenda items**

To consider and propose items for future agendas. Items to consider:

- Governance documents and policies
- Equality and diversity policy
- Members Allowances
- Committee Structure & Scheme of Delegation
- Land on Austin Place

15. **Dates of future meetings**

- 3 March 2025
- 9 June 2025