



Abingdon-on-Thames Town Council

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ABINGDON-ON-THAMES TOWN COUNCIL

Council Summons & Agenda

Wednesday 15 January 2025

Date of agenda: 10 January 2025

To All Members of the Council

Dear Councillors,

You are hereby summoned to attend a meeting of the Abingdon-on-Thames Town Council to be held on **Wednesday 15 January 2025 at 7pm** in the Royse Room for the transaction of the business stated below.

At each open agenda item there are links to the relevant documents which open the document from the town council website. Should you require a different or printed version of individual documents please e-mail democratic@abingdon.gov.uk. Any queries on the agenda should also be directed to democratic@abingdon.gov.uk.

Yours sincerely

Cherie Carruthers

Town Clerk/Chief Executive (signed electronically)

Abingdon Town Council - Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

AGENDA

1. Public participation

It is council policy that the council sets aside a total of 15 minutes prior to the commencement of business in council meetings for residents of Abingdon-on-Thames or owners/managers of businesses in Abingdon-on-Thames to ask questions of the council or to express views by way of making a statement with regards to agenda items in this meeting. In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail (democratic@abingdon.gov.uk), must be given to the Town Clerk by **5pm on Tuesday 14 January 2025**.

2. Apologies

To receive apologies for absence.

3. Declarations of interest

To receive any declarations of interest from Members in relation to any items to be considered at the meeting, in accordance with the Code of Conduct.

4. Minutes

To adopt and sign as a correct record the minutes of the meeting held on [9 October 2024](#).

5. **Mayor's engagements**

To note the list of the Mayor's engagements, which can be found [here](#).

6. **Oxfordshire County Council**

To receive a report from the County Council.

7. **Vale of White Horse District Council**

To receive an [update](#) from District Councillors.

8. **Community committee**

To receive and note the draft minutes of the meeting held on [29 October 2024](#).

9. **Town Infrastructure committee**

To receive and note the draft minutes of the meeting held on [5 December 2024](#).

10. **Finance, Governance and Asset Management committee**

To receive and note the draft minutes of the meeting held on [16 December 2024](#).

Recommendations from the Finance, Governance and Asset Management Committee

- 12.1 To approve and adopt the fees and charges as recommended;
- 12.2 To approve and adopt the 2025-26 budget as recommended;
- 12.3 To set the precept for 2025-26 fiscal year as recommended.

The town council is asked to vote on each of these recommendations individually. A [report](#) is provided with the following appendices:

- [Appendix A](#) - Fees and Charges 2025-26 PROPOSED
- [Appendix B](#) - Final Budget 2025-26

11. **Planning committee**

To receive and note the minutes of the meetings held on [14 October 2024](#), [4 November 2024](#), [25 November 2024](#) and the draft minutes of the meeting held on [17 December 2024](#).

12. **Committee membership**

To note that Cllr Oliver Forder has been nominated as a representative of the Vale of White Horse District Council to the Abingdon Traffic Advisory committee and that there is consequently a vacancy for a town council representative. To consider nominations for a new town council representative on this advisory committee.

13. **Report from the Honorary Archivist**

To receive an [annual update](#) from the Honorary Archivist, Jackie Smith.

14. **Future agenda items**

- Governance document review & policies
- Members' allowances

15. **Dates of future meetings**

12 March 2025
12 May 2025 – Monday
18 June 2025

16. **Exclusion of the public, including the Press**

The Chair may move 'that in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below'.

Subject to the approval of the above motion the meeting will then move into confidential session.

17. **Property update**

To receive a report on property matters from the Town Clerk.