

ABINGDON TOWN COUNCIL

Report to	Finance Governance & Asset Management
Meeting date	03 March 2025
Report author	Dan Sancisi
Agenda item	9

Report of Museum Manager

1. Purpose of the Report

- 1.1. To update committee on the new perimeter lights installation.
- 1.2. General building related updates.

2. Summary

- 2.1. Many of the **perimeter lighting** units have now failed since installation in 2011.
- 2.2. Minute F41/24 resolved to proceed with installation of new perimeter lights using budget line 109/4134.
- 2.3. New **lift sump pumps** have been installed.
- 2.4. The **lift door** requires repair on recommendation of insurers and is pending quotes.

3. Action required

- 3.1. Your officers request that committee notes this report.

4. Link to strategic plan and objectives

- 4.1. Our key objectives:
 - 3. *To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.* Improving the condition of existing buildings extends their function and facility for the community.

5. Background

- 5.1. Building related wear and tear has caused the need for repairs and maintenance above normal periodic property maintenance.



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Key information and options

5.2. Perimeter Lights

5.3. Installation of new units is planned for week commencing 24 February (at time of writing).

5.4. Works are estimated to take 2 working days and will not impact access to the Museum precinct unduly.

5.5. Contractors Inside Out were selected to carry out the works and are trusted suppliers with proven track record of efficiency and diligence.

5.6. They were also the most cost effective supplier of the required specification.

5.7. Lift Sump Pumps

5.8. The lift sump pumps, necessary for preventing flooding in the lift shaft, were replaced on 12 February 2025.

5.9. Lift Door at Basement Level

5.10. Natural wear and tear combined with water damage has caused a small hole in the corner of the external shell of the lift door.

5.11. Though innocuous in appearance it has been identified as a hazard by the insurance LOLER test company, as such the lift was taken out of use immediately.

5.12. Your Officers have sought quotes by steel fabricators and the lift manufacturer to repair the door.

5.13. To replace such a door, as current specification, could cost up to £20,000 hence alternative options are being sought.

5.14. The lift itself is fully functioning, and a repair does seem a viable route to the manufacturers, but your Officers will look to ascertain whether a lower specification replacement door can meet health and safety standards and fire regulations for future reference.

5.15. It is hoped that the repair can be made soon once quotes are available.

6. Climate change/green implications

6.1. none.

7. Financial/budget implications

7.1. No further financial implications.

8. HR implications

8.1. None at this time.

9. Appendices

Dan Sancisi, Museum Manager, 24 February 2025