



Abingdon-on-Thames Town Council

Royse Court Offices, Bridge Street, Abingdon, OX14 3HU

Cherie Carruthers, Town Clerk/Chief Executive

Telephone: 01235 522642

Email: enquiries@abingdon.gov.uk

Website: www.abingdon.gov.uk

Finance, Governance and Asset Management committee Monday 15 September 2025 AGENDA

Date of agenda: 10 September 2025

To: All Members of the Finance, Governance and Asset Management committee

Cllr Jim Halliday	Chair
Cllr Elio Astone	Vice-Chair
Cllr Gabby Barody	Chair of the Environment, Amenities and Infrastructure committee
Cllr Neil Fawcett	Chair of the Community committee
Cllr Oliver Forder	
Cllr Mark Giddins	Chair of Planning committee
Cllr Gwyneth Lewis	Chair of Personnel sub-committee
Cllr Rawda Jehanli	Mayor (ex-officio)

Dear Member

You are hereby summoned to attend a meeting of the **Finance, Governance and Asset Management committee** to be held on **Monday 15 September 2025 at 7pm** in the Old Magistrates' Court.

Should any Member be unable to attend please inform me at democratic@abingdon.gov.uk.

Any queries on the agenda should be directed to me.

Yours sincerely

Cherie Carruthers

Cherie Carruthers
Town Clerk/Chief Executive/RFO (signed electronically)

Abingdon-on-Thames Town Council

Our vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

SECTION I (open to the public, including the press)

The law allows members of the public and press to record meetings of the council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting by emailing democratic@abingdon.gov.uk or telephoning 01235 522642.

1. Apologies

To receive any apologies for absence.

2. Declarations of interest

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3. Public participation

Standing order 24 allows members of the public to make representations, ask questions and give evidence in respect of any item of business included in the agenda for any meeting of the Council (with the exception of the Annual Meeting) and its

standing committees, in accordance with the council's code of practice in relation to public participation. If you would like to participate under this standing order, you must contact the Town Clerk no later than 5pm on Friday 12 September 2025. If you would like to ask a question, you must submit the question 48 hours (or two working days) before the meeting. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

4. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Finance, Governance and Asset Management committee of [16 June 2025](#).

5. **Finance report**

To receive and consider a [finance report](#) from the Responsible Financial Officer and to receive and approve:

- [Appendix A](#): list of payments made between 1 May 2025 and 31 August 2025;
- [Appendix B](#): committee management accounts on the closing balances as at 31 August 2025;
- [Appendix C](#): Summary committee accounts as at 31 August 2025.

6. **Investment strategy**

To receive a [report](#) from the Town Clerk/RFO including a [statement of cash and investments](#).

7. **Grant application**

Re minute F6/25, to consider a grant application from Abingdon Rugby Club and whether funding should be provided using Community Infrastructure Levy funds. The application was referred by the Community committee on [11 June 2025](#) (minute C7/25) and agreed in principle by this committee on [16 June 2025](#) (Minute F6/25). Grant application papers:

- [Grant application](#)
- [Accounts](#)
- [Grant soring report](#)

8. **Properties Update**

To receive an [update](#) from the Project Manager: Property and Place, including a [costing spreadsheet](#).

9. **Local Government Review**

Standing item. To receive a [report](#) from the Town Clerk, including updates on recent meetings with principal authorities. The [LGiU timeline](#) is provided.

10. **Publicity**

Members are requested to make suggestions to officers of items which may be publicised.

11. **Forward plan**

To review the [forward plan](#) for this committee.

12. **Actions Register**

To review the [actions register](#) for this committee. A confidential document has been added to [Sharepoint](#) for councillors to view.

13. **Future Agenda items**

To consider and propose items for future agendas. Items to consider:

- Equality and diversity policy
- Green energy: to consider options for adding green energy generation on town council buildings, such as the depot and cemetery office. Item referred from Environment and Amenities committee as responsibility sits with this committee.

14. **Dates of future meetings**

1 December 2025

2 March 2026

15 June 2026

15. **Exclusion of the public, including the Press**

The Chair may move “that in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.” Subject to the approval of the above motion the meeting will then move into confidential session.

16. **Training for the Mayor and Deputy Mayor**

To consider a [report](#) from the Town Clerk on future training options.

17. **Property matters**

To receive an [update](#) on a confidential matter from the Project Manager: Property and Place.

18. **Property matters**

To receive an [update](#) on a confidential property matter from councillors.