



## Abingdon-on-Thames Town Council

Royse Court Offices, Bridge Street, Abingdon, OX14 3HU

Cherie Carruthers - Town Clerk/Chief Executive

Telephone: 01235 522642

Email: [enquiries@abingdon.gov.uk](mailto:enquiries@abingdon.gov.uk)

Website: [www.abingdon.gov.uk](http://www.abingdon.gov.uk)

# Community Committee Wednesday 19 November 2025, 7pm Old Magistrates' Court AGENDA

Date of agenda: 12 November 2025

To: All Members of the Community Committee

Cllr Neil Fawcett	Chair
Cllr Penny Clover	Vice-Chair
Cllr Cheryl Briggs	
Cllr Murali Gunarajah	
Cllr Pat Lonergan	
Cllr Andrew Skinner	
Cllr Victoria Walker	
Cllr Jim Halliday	Chair of the Finance, Governance & Asset Management Committee, ex-officio
Cllr Rawda Jehanli	Mayor, ex-officio

Dear Member,

You are hereby summoned to attend a meeting of the **Community Committee** to be held at 7pm on **Wednesday 19 November 2025** in the Old Magistrates' Court.

Should any member be unable to attend and wish to appoint a substitute to the meeting, they should inform me by email at [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Any queries on the agenda should also be directed to me.

Yours sincerely

*Cherie Carruthers*

Cherie Carruthers  
Town Clerk/Chief Executive (signed electronically)

## **Abingdon-on-Thames Town Council Our Vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

### **Our key objectives**

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk) or telephoning 01235 522642.

## **SECTION I - open to the public including the Press**

### **1. Apologies**

To receive any apologies for absence.

### **2. Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the adopted Code of Conduct.

### **3. Statements and Questions from the Public**

Standing order 24 allows members of the public to make representations, ask questions and give evidence in respect of any item of business included in the agenda for any meeting of the council (with the exception of the Annual Meeting) and its standing committees, in accordance with the council's code of practice in relation to public participation. If you would like to participate under this standing

order, you must contact the Town Clerk **no later than 5pm on Tuesday 18 November 2025**. If you would like to ask a question, you must submit the question **48 hours (or two working days)** before the meeting. This may either be by letter to the address above or by e-mail to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Representatives from Abingdon Damascus Youth Project and The Abingdon Bridge will attend to speak about item 6c.

4. **Minutes**

To sign as a correct record the minutes of the meeting of the Community Committee of [10 September 2025](#).

5. **Finance Report**

To consider a [report](#) from the RFO on the management accounts for the period ending 31 October 2025 including:

- [Appendix A](#): committee management accounts as at 31 October 2025;
- [Appendix B](#): summary committee management accounts as at 31 October 2025;
- [Appendix C](#): Draft Budget

6. **Community grants**

- a. To consider grant applications as follows. A [report on the applications received can be viewed here](#) and confidential financial information is available for committee members to view on Sharepoint.

	<b>Amount requested</b>
<b>Abingdon Church Twinning Committee</b>	<b>£360</b>
- <a href="#">Grant application form</a>	
- <a href="#">Grant scoring criteria spreadsheet</a>	
<b>Church of Our Lady and St Edmund, Abingdon</b>	<b>£800</b>
- <a href="#">Grant application form</a>	
- <a href="#">Grant scoring criteria spreadsheet</a>	
- <a href="#">Letter re accounts</a>	

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<b>Total</b>	<b>£1,160</b>
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- b. To receive updates from recipients of grants:

- [HomeStart Southern Oxfordshire](#)

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- [One Eighty](#) grant report
  - [One Planet Abingdon](#) grant report
  - [Royal British Legion](#) grant report
- c. To consider applications for large grants from the following organisations.
- [Report provided](#)
  - Applications received
    - Abingdon Carousel
      - o [Large grant application form](#)
      - o [Accounts to 31.7.25](#)
    - Albert Memorial (Abingdon) Trust
    - Be Free Young Carers
      - o [Large grant application form](#)
      - o [Accounts 2023-24](#)
    - Christ's Hospital
      - o [Large grant application form](#)
      - o [Governor's report 2024](#)
    - Citizens Advice Oxfordshire
      - o [Large grant application form](#)
      - o [Trustees' report 2024](#)
      - o [Key stats](#) for Abingdon
      - o [Key stats](#) for the Vale of White Horse district
      - o [Client profile report 2024-25](#)
    - Abingdon Damascus Youth Project
      - o [Large grant application form](#)
      - o [Accounts to 4.5.25](#)
    - One Planet Abingdon
      - o [Large grant application form](#)
      - o [Accounts to 30.11.24](#)
    - The Abingdon Bridge
      - o [Large grant application form](#)
      - o [Accounts to 31.3.25](#)
      - o [Endorsements](#)

7. **Museum sub-committee**

To receive the [draft minutes](#) from the museum sub-committee meeting on 12 November 2025 and to consider any recommendations.

8. **Website**

To consider a [report](#) from the Project Manager: Business and Community Engagement.

9. **Business engagement**

To consider a [report](#) and [appendix](#) from the Project Manager: Business and Community Engagement.

10. **Michaelmas Fair**

To consider a [report](#) and [appendix](#) from the Project Manager: Property and Place on the recent event.

11. **Unicorn Theatre use of Guildhall**

To consider a [report](#) from the Project Manager: Property and Place on the proposed use of the Guildhall by the Unicorn Theatre while renovations of the theatre take place.

12. **To review the forward plan**

An updated version of the [forward plan](#) is available to review.

13. **To review the actions register**

An updated version of the [actions register](#) is available to review.

14. **Future Agenda items**

To review the following items for future agendas and to consider and propose other items for future agendas.

- Communications working party (C43/23 and C21/24) – Councillor training on Comms.
- Twinning - proposed budget and actions for the 75th anniversary of the town twinning in November 2026.

15. **Dates of future meetings**

18 February 2026  
10 June 2026