



# Abingdon-on-Thames Town Council

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Cherie Carruthers, Town Clerk/Chief Executive

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## Finance, Governance and Asset Management committee

Monday 1 December 2025

### AGENDA

**Date of agenda: 26 November 2025**

To: All Members of the Finance, Governance and Asset Management committee

Cllr Jim Halliday	Chair
Cllr Elio Astone	Vice-Chair
Cllr Gabby Barody	Chair of the Environment, Amenities and Infrastructure committee
Cllr Neil Fawcett	Chair of the Community committee
Cllr Oliver Forder	
Cllr Mark Giddins	Chair of Planning committee
Cllr Gwyneth Lewis	Chair of Personnel sub-committee
Cllr Rawda Jehanli	Mayor (ex-officio)

Dear Member

You are hereby summoned to attend a meeting of the **Finance, Governance and Asset Management committee** to be held on **Monday 1 December 2025 at 7pm** in the Old Magistrates' Court.

Should any Member be unable to attend please inform me at [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Any queries on the agenda should be directed to me.

Yours sincerely

*Cherie Carruthers*

Cherie Carruthers  
Town Clerk/Chief Executive/RFO (signed electronically)

## **Abingdon-on-Thames Town Council**

### **Our vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

### **Our key objectives**

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

## **SECTION I (open to the public, including the press)**

The law allows members of the public and press to record meetings of the council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting by emailing [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk) or telephoning 01235 522642.

### **1. Apologies**

To receive any apologies for absence.

### **2. Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

### **3. Public participation**

Standing order 24 allows members of the public to make representations, ask questions and give evidence in respect of any item of business included in the agenda

for any meeting of the Council (with the exception of the Annual Meeting) and its standing committees, in accordance with the council's code of practice in relation to public participation. If you would like to participate under this standing order, you must contact the Town Clerk no later than 5pm on Friday 28 November 2025. If you would like to ask a question, you must submit the question 48 hours (or two working days) before the meeting. This may either be by letter to the address above or by e-mail to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

4. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Finance, Governance and Asset Management committee of [15 September 2025](#).

5. **Finance report**

To receive and consider a [finance report](#) from the Responsible Financial Officer and to receive and approve:

- [Appendix A](#): list of payments made between 1 September 2025 and 31 October 2025;
- [Appendix B](#): committee management accounts on the closing balances as at 31 October 2025;
- [Appendix C](#): Summary committee accounts as at 31 October 2025.

6. **Schedule of regular payments**

To receive a [report](#) from the Town Clerk/RFO.

7. **Register of assets**

To receive a [report](#) from the Town Clerk/RFO.

- [Appendix A](#): Register of assets as at 31.3.25
- [Appendix B](#): Additions and disposals 2025-26

8. **Properties update**

To receive a [report](#) from the Project Manager: Place and Property including a report on carbon reduction plans.

- [Appendix A](#): Proposed schedule of works 2026
- [Appendix B](#): Report of Project Manager: Place and Property on Net Zero
- [Appendix C](#): costing spreadsheet

9. **Estimates / Proposed Budget 2026-27**

To receive and consider the [report](#) of the Responsible Financial Officer in relation to estimates for 2026-27, including:

- i. projected outturn of 2025-26 budget ([appendix A](#))
- ii. proposed fees and charges ([appendix B](#))
- iii. proposed budget 2026-27 ([appendix C](#))
- iv. committee summary proposed budgets 2026-27 ([appendix D](#))
- v. reserves and earmarked reserves ([appendix E](#))
- vi. report on Community Infrastructure Levy (CIL) ([appendix F](#))

10. **Investment Strategy**

To receive and consider a [report](#) of the Responsible Financial Officer, including annual review of the strategy adopted in December 2020. Appendices include:

- i. summary of investment performance ([appendix A](#))

11. **Local Government Review**

Standing item. To receive a verbal update from the Town Clerk.

12. **Publicity**

Members are requested to make suggestions to officers of items which may be publicised.

13. **Forward plan**

To review the [forward plan](#) for this committee.

14. **Actions Register**

To review the [actions register](#) for this committee. A confidential document has been added to [Sharepoint](#) for councillors to view.

15. **Future Agenda items**

To consider and propose items for future agendas. Items to consider:

- Equality and diversity policy
- Green energy: to consider options for adding green energy generation on town council buildings, such as the depot and cemetery office. Item referred from Environment and Amenities committee as responsibility sits with this committee.

16. **Dates of future meetings**

2 March 2026

15 June 2026

17. **Exclusion of the public, including the Press**

The Chair may move “that in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.” Subject to the approval of the above motion the meeting will then move into confidential session.

18. **Property update**

To receive a verbal update on a property matter from the Town Clerk.