

ABINGDON TOWN COUNCIL

Report to	FINANCE, GOVERNANCE AND ASSET MANAGEMENT
Meeting date	1 December 2025
Report author	RFO / Town Clerk
Agenda item	6

SCHEDULE OF REGULAR PAYMENTS

1. **Purpose of the Report**

- (i) To **approve** the schedule of regular payments in advance.

2. **Summary**

2.1 Schedule of Payments

To comply with R6.6 of the Finance Regulations – a schedule of regular payments will be presented and approved annually.

3. **Action required**

The committee is requested to:

- (i) **Approve** the scheduled of regular payments.

This will require a proposer, a seconder and a vote.

4. **Link to strategic plan and objectives**

Key Objective 3: To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.

5. **Key information and options**

- 5.1 The Financial Regulations, adopted in May 2025, can be found [here](#).

Regulation 6.6 is stated; this report satisfies compliance with this regulation.

- 6.6. For each financial year the RFO may draw up a schedule of regular payments due in relation to a continuing contract or obligation (such as Salaries, PAYE, National Insurance, pension contributions, rent, rates, regular maintenance contracts and similar items), which the Finance, Governance and Asset Management committee may authorise in advance.

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5.2 Schedule of Regular Payments

Originator name	Originator reference	Status	Last payment amount	Last payment date	Frequency
BNP PARIBAS LEASIN	A1B33844	Active	377.64	13/11/2025	Quarterly
BRIGHTHR	0BRHR7867	Active	60.00	31/10/2025	Monthly
BT GROUP PLC	SM45511408	Active	34.38	16/10/2025	Quarterly
BT GROUP PLC	WM39448689	Active	199.66	15/09/2025	Quarterly
CASTLE WATER LTD	TW0514474385	Active	59.66	18/11/2025	Fortnightly
CASTLE WATER LTD	TW1358026357	Active	274.00	16/09/2025	Monthly
CASTLE WATER LTD	TW4307595388	Active	19.30	18/11/2025	Half Yearly
CASTLE WATER LTD	TW9033402237	Active	33.01	18/11/2025	Monthly
COMEC VOICE & DATA	OP015197	Active	30.01	31/10/2025	Monthly
CORONA ENERGY RETA	D000150553	Active	3,921.86	17/11/2025	Monthly
CORONA ENERGY RETA	20402097	Active	2,162.38	17/11/2025	Monthly
CORONA ENERGY RETA	20455540	Active	148.85	17/11/2025	Monthly
DVLA-OV17OUM	51827788	Active	30.18	03/11/2025	Monthly
DVLA-OW19BFY	59054964	Active	345.00	04/06/2025	Yearly
DVLA-RK21MVA	52132276	Active	345.00	03/06/2025	Yearly
DVLA-RK21MVF	52131862	Active	345.00	03/06/2025	Yearly
HEALTH ASSURED LTD	000ABI011	Active	60.00	17/11/2025	Monthly
ICO	Z2827739	Active	47.00	29/08/2025	Yearly
LEG&GEN FPF/PG MI	GF87347001BG02	Active	70.00	06/11/2025	Monthly
NW BUSINESS CREDIT	80001183688III5055	New	27.60	03/10/2025	Monthly
O2	04637234/001	Active	180.60	18/11/2025	Monthly
O2	06087564/001	Active	67.72	12/11/2025	Monthly
PB FINANCE LTD DD	10244798	Active	129.79	09/09/2025	Quarterly

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PENINSULA BUSINESS	000ABI021	Active	380.66	24/11/2025	Monthly
PITNEY BOWES LIMIT	80000068806III1107	Active	110.50	08/09/2025	Two Monthly
RESTORE DATASHRED	RES108-DEF523CUEX	Active	85.40	14/11/2025	Monthly
SHIRE LEASING PLC	488764	Active	306.96	03/11/2025	Monthly
THE FUELCARD COMP	E06050121	Active	634.12	10/11/2025	Monthly
VOWH DISTRICT COUN	30011404	Active	314.00	03/11/2025	Monthly
VOWH DISTRICT COUN	30018565	Active	237.00	03/11/2025	Monthly
VOWH DISTRICT COUN	30018592	Active	220.00	03/11/2025	Monthly
VOWH DISTRICT COUN	30354575	Active	4,801.00	03/11/2025	Monthly
VOWH DISTRICT COUN	30355202	Active	225.00	03/11/2025	Monthly
VOWH DISTRICT COUN	30374435	Active	836.00	03/11/2025	Monthly
VOWH DISTRICT COUN	30420164	Active	145.00	03/11/2025	Monthly
VOWH DISTRICT COUN	30420173	Active	60.00	03/11/2025	Monthly
VOWH DISTRICT COUN	30420594	Active	182.00	17/11/2025	Monthly
SALARIES		Active	<i>confidential</i>	21/11/2025	Monthly
OCC LGPS PENSION		Active	<i>confidential</i>	14/11/2025	Monthly
HMRC PAYE/NI		Active	<i>confidential</i>	14/11/2025	Monthly
UNISON		Active	<i>confidential</i>	14/11/2025	Monthly

6. **Climate change/green implications**

None.

7. **Financial/budget implications**

The Council's spending is in line with budget, no further implications.

8. **HR implications**

None.

9. **Consultation implications**

I consider that there are no matters within the report on which we should consult

9. **Supporting papers and appendices:** None