



## Abingdon-on-Thames Town Council

# Community grant application form - part A

Please ensure you complete all of this form and Part B and send the following information to [enquiries@abingdon.gov.uk](mailto:enquiries@abingdon.gov.uk):

- forms A and B, completed in full
- your organisation's last set of accounts
- the most recent bank statement for your organisation, which should match the payment information on form B

## 1. About your organisation

**Name of the organisation requesting the grant**

Our Lady and St Edmund's Catholic Church  
1 Radley Road, Abingdon

**Please state briefly what the purpose of your organisation is**

It is part of the Catholic Diocese of Portsmouth Charity

## 2. Your grant request

Please describe the project for which the grant is needed.

To provide a free of charge warm space, tea/coffee and hot meal for members of the local community who are lonely or in financial need on Monday of each week during the winter – January to March 2026. The Warm Space will be run by Community Outreach volunteers from the Church of Our Lady and St Edmund, Abingdon.

**What is the total cost of the project**

£800

**How much grant are you seeking**

£800

<b>What percentage of the total cost of your project are you seeking via this grant</b>	<b>100% of food/sundries costs but there will be no charge by Our Lady and St Edmund's for use of Parish Centre and associated utility costs</b>
<b>How do you plan to raise the rest of the money for your project</b>	n/a
<b>Please show roughly how the costs of the project are broken down</b>	<b>Food costs 13 weeks @ £55 = £715 Sundries = £85</b>
<b>What fund-raising have you undertaken for this project or others in the past 2 years</b>	n/a

### 3. Local benefit

<b>How many people take part in your organisation's activities? Give local branch numbers if you are a national organisation.</b>	<b>As members</b>	<b>16 volunteers in Warm Space team</b>
	<b>As recipients</b>	<b>Warm Space will be open to anyone – maximum capacity approx 30</b>

Please fill in the table below relating to numbers of members and/or recipients falling into each category. Estimates are acceptable provided an "e" is put after the figure.

<b>Age profile</b>	<b>0-16</b>	<b>16-65</b>	<b>over 65</b>
- Members		3	13
- Recipients		3e	27e

<b>Gender profile</b>	<b>Male</b>	<b>Female</b>
- Members	1	15
- Recipients	11e	19e

<b>Local connection</b>	<b>Town resident</b>	<b>Attend education in town</b>	<b>Neither resident nor attending education in town</b>
- Members	16		
- Recipients	30		

## 4. Vision and objectives

Please explain how your project will meet the town councils vision and objectives, which are set out below. **You do not need to respond to each point** but it is important that your project addresses the town council's vision and at least one objective.

### 4a. Vision

**To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.**

We are offering a warm and welcoming space for those who are lonely or struggling financially in the local community regardless of whether they are part of our Parish. It is important that community groups are outward looking and inclusive.

### 4b. Objectives

1. **To respond effectively and speedily to the climate emergency**

2. **To develop a resilient, sustainable town which will provide a home for residents now and in the future**

3. **To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future**

4. **To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity**

The Warm Space will offer a warm and welcoming space and conversation/listening for those who are lonely or in financial need as well as tea/coffee and a hot meal

## 5. Other/previous grant awards

**Please provide details of any grant awards you have received from the town council, other councils or**

Warm Space grant of £600 received in 2023 as part of Churches in Abingdon initiative

**large organisations that you have received in the past three years**

Grant for Warm Space of £750 received from Abingdon Town Council in 2024

Grant for Warm Space of £700 received from Abingdon Town Council in 2025

**Please list any grant applications to other councils or bodies which are currently pending**

none

## 6. About your organisation

**Please explain what structure your organisation has, i.e. is it a charity, a society, or another type of model**

Church

**What is the balance of your main account according to the most recent bank statement?**

n/a

### Additional financial information

**Does your organisation have any other finances held in other accounts?**

n/a

**If so, please provide full details of all your additional finances, including recent figures.**

**If these funds are earmarked for any specific projects, please provide further information about this.**

## 7. Reporting back on your grant

Organisations receiving a grant from the town council are required to provide a written report on their event or project within twelve months of the award date. The report should detail how the funds were spent and how residents of Abingdon are benefitting. The report may be included in any town council publicity, including the website or the Town Crier magazine.

### Declaration

**I declare that the information given in this grant application, both parts A and B, is complete and accurate and that no relevant information has been omitted.**

**I agree that the organisation receiving the grant will report back to the town council within 12 months of the award of this grant on how it has been used.**

**Signature**

*B Pratt*

**Name**

Bernadette Pratt

**Position with organisation**

Open Doors/Warm Space Coordinator

**Date**

20<sup>th</sup> October 2025