



Abingdon-on-Thames Town Council

Large community grant application recipients annual budget report

As your organisation has in recent years received a regular grant from the town council, we would be grateful if you could provide information on how the grant is used. This information will be shared with the Community Committee to inform the forthcoming work on the budget for 2026-27.

Please complete the information below and return the form to andy.crick@abingdon.gov.uk by **Monday 27 October 2025**.

Please note that this information may be placed in the public domain.

Organisation details

Organisation name	One Planet Abingdon Climate Emergency Centre
Please state briefly what the purpose of your organisation with specific reference to your activities in Abingdon-on-Thames	<p>One Planet Abingdon's mission is to create a town where everyone is empowered to live within our planet's resources, creating sustainable lifestyles that are environmentally responsible, equitable and rooted in community – living well without costing the Earth.</p> <p>In Abingdon-on-Thames, we carry out activities to engage residents, raise awareness of climate and sustainability issues and encourage practical climate action. This includes workshops and educational sessions in schools, community outreach events, Repair Cafes, Sustainable Sewing projects, Eco Action Chats and our volunteer programme.</p> <p>Our work is guided by the One Planet Living Principles, a global framework developed with organisations such as WWF and Bioregional which provides a practical, evidence-based approach to addressing climate change at a local level.</p> <p>Our work aligns with Abingdon Town Council's objectives by helping the town respond to the climate emergency, build</p>

sustainability and resilience and promote inclusion and community engagement.

Financial information

<p>Organisation budget for 2025-26 (If your financial year runs for a different period, please provide details for the relevant year which accords with the grant awarded)</p>	<p>Total income: £49,733.06 Total expenditure: £51,114.15</p> <p>Major sources of income</p> <table border="1"> <thead> <tr> <th></th> <th>Source</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="8">Funding/grants from organisations</td> <td>ATC coordination budget</td> <td>£10,000.00</td> </tr> <tr> <td>ATC fund raising budget (Orchard)</td> <td>£4,800.00</td> </tr> <tr> <td>Active travel Oxfordshire</td> <td>£2,943.00</td> </tr> <tr> <td>Christ's Hospital</td> <td>£2,000.00</td> </tr> <tr> <td>National Lottery</td> <td>£20,000.00</td> </tr> <tr> <td>Broken spokes</td> <td>£129.00</td> </tr> <tr> <td>ATC donation</td> <td>£2,134.66</td> </tr> <tr> <td rowspan="5">Donations from members of the public</td> <td>Personal donations (digital)</td> <td>£1,472.75</td> </tr> <tr> <td>Paypal donations</td> <td>£46.73</td> </tr> <tr> <td>Cash donations (public)</td> <td>£5,844.75</td> </tr> <tr> <td>Events (costs)</td> <td>£259.36</td> </tr> <tr> <td>Misc.</td> <td>£102.81</td> </tr> </tbody> </table> <p>Key areas of spending</p> <table border="1"> <thead> <tr> <th></th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="11">Allocated funds</td> <td>Christ's Hospital (Youth focus)</td> <td>£1,534.55</td> </tr> <tr> <td>Lush (Youth events)</td> <td>£4,043.32</td> </tr> <tr> <td>UKSPF VWHDC</td> <td>£4,434.11</td> </tr> <tr> <td>Oxfordshire Active Travel</td> <td>£462.20</td> </tr> <tr> <td>ATC coordination</td> <td>£9,208.00</td> </tr> <tr> <td>Youth events</td> <td>£1,277.27</td> </tr> <tr> <td>Water project</td> <td>£184.00</td> </tr> <tr> <td>OCVA (Well together Caldecott)</td> <td>£6,120.00</td> </tr> <tr> <td>CAF VWHDC (sewing)</td> <td>£7,146.40</td> </tr> <tr> <td>Orchard fund raising</td> <td>£4,140.00</td> </tr> </tbody> </table> <p>See document attached for further detail.</p>		Source	Amount	Funding/grants from organisations	ATC coordination budget	£10,000.00	ATC fund raising budget (Orchard)	£4,800.00	Active travel Oxfordshire	£2,943.00	Christ's Hospital	£2,000.00	National Lottery	£20,000.00	Broken spokes	£129.00	ATC donation	£2,134.66	Donations from members of the public	Personal donations (digital)	£1,472.75	Paypal donations	£46.73	Cash donations (public)	£5,844.75	Events (costs)	£259.36	Misc.	£102.81		Item	Amount	Allocated funds	Christ's Hospital (Youth focus)	£1,534.55	Lush (Youth events)	£4,043.32	UKSPF VWHDC	£4,434.11	Oxfordshire Active Travel	£462.20	ATC coordination	£9,208.00	Youth events	£1,277.27	Water project	£184.00	OCVA (Well together Caldecott)	£6,120.00	CAF VWHDC (sewing)	£7,146.40	Orchard fund raising	£4,140.00
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	<p>Amount of grant received from Abingdon Town Council for 2025-26</p>	<p>£10,000 for the coordination of One Planet Abingdon Climate Emergency Centre.</p>																																																				

	(£4,800 for Orchard Fundraising from the Community Grants programme)
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Please provide your latest annual accounts with this form.

Please outline how the grant from the town council has been allocated within your organisation's budget for the current financial year, including financial information. Please feel free to provide any relevant documents to support this report but it would be helpful if the essential information requested could be set out below to help the committee in its work.

(The box below will expand when typed into. If you are completing this form by hand, please add information on a separate sheet of paper.)

The grant of £10,000 from Abingdon Town Council has been allocated within One Planet Abingdon's budget for the 2025–26 financial year entirely to the community coordinator role.

The funding covered the coordinator's part-time role, approximately 60 hours per month. This role is central to the operation of One Planet Abingdon: (a) volunteer coordination, including managing the cafe and associated events, (b) outreach including liaising with partners and (c) handling administration and reporting.

Through funding this coordination, the council's grant has directly supported a wide range of activities in Abingdon:

Environmental and sustainability projects: Green Focus, Repair Cafes (in partnership with Abingdon Carbon Cutters), Freshwater Watch, Eco Action Chats, Sustainable Sewing Classes and Market Place outreach and education events.

Education and youth engagement: Workshops and presentations in schools on sustainability, summer internships, work experience placements and micro-internships with Oxford University.

Community and volunteer programmes: Volunteering opportunities, including work with the Buck Project, community outreach activities such as Youth Sundays, Knit & Chat and Chess Club.

Organisational support and communications: Consultations (including volunteer and public consultations), Theory of Change development, internal website management, and social media communications.

If you would like to request a grant for 2026-27, please provide details of the amount and purpose for this.

Grant requested	£4,095.00
Purpose of grant (please outline briefly)	The grant will support three key areas of development: a review of our governance structure, an update of our organisational policies and bridge funding to support our outreach work.

your organisation's purpose)

Governance Review and Transition

Orchard Fundraising and other partners – including Abingdon Town Council – have advised that One Planet Abingdon's current status as a Company Limited by Guarantee significantly limits access to funding opportunities. This work will ensure that One Planet Abingdon has a governance model suited to long-term sustainability and is able to access a broader range of funding.

We are therefore requesting funding for our current Coordinator, Katy Williams, to research, and if appropriate, implement a transition to a new legal structure such as a Charity, Community Interest Company, or Community Benefit Organisation.

Orchard has advised that six months is a realistic timescale for this project. The Coordinator will begin this work in February 2026, with the initial phase covered by existing core funding from Abingdon Town Council (April 2025–March 2026). We are therefore requesting top-up core funding to complete the process from April to July 2026.

Costing: 5 hours per week at £13/h for 18 weeks = £1,170.00

Policy Review and Development

Orchard Fundraising has also recommended that One Planet Abingdon review and update its organisational policies, including safeguarding, data protection, volunteer management and financial procedures, to ensure they meet the standards required by major funders. We will also set up reporting structures that will be fit for purpose for managing major funding. This is necessary preparation for successful applications for larger grants such as the National Lottery's *Reaching Communities* programme.

Our Coordinator, Katy Williams, will begin this work in February 2026 and we aim to have it completed by the end of July 2026. The initial phase of this work will be covered by existing core funding from Abingdon Town Council (April 2025–March 2026). We are therefore requesting top-up core funding to complete the process from April to July 2026.

Costing: 5 hours per week at £13/h for 18 weeks = £1,170.00

Bridge Funding for Outreach Work

Our Volunteer programme has received funding from the Big Lottery Community Fund, and this will enable us to develop our volunteer programme, and manage the CEC centre and associated activities and events. However, this leaves a gap in terms of support for our Outreach programme. Currently the

	<p>Coordinator manages our external relationships with partner organisations, including representation in county-wide partnerships, project development and our university internships programme.</p> <p>We are applying to the National Lottery for funding to recruit a dedicated Outreach Coordinator. Should this bid be successful, we anticipate having a member of staff in post by Autumn 2026. However, this leaves a short-term gap in support for our outreach programme.</p> <p>We are therefore requesting bridge funding to enable our Coordinator to continue this outreach work until September 2026.</p> <p>Costing: 5 hours per week at £13/h for 27 weeks = £1,755.00</p>
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Signed	K.WILLIAMS
Date	09/11/25
Name	KATY WILLIAMS
Position in organisation	One Planet Abingdon Coordinator

Please remember to provide your latest annual accounts with this form.