

Actions register									
Updated (add most recent date) 09.02.2026									
CONFIDENTIAL?	Forward plan item (if relevant)	Meeting	Year	Month	Minute no.	Minute/action	Responsible (initials/title)	Latest update	Update
N	Y	Community	2021	March	CS69	BANDSTAND PROJECT Agreed that that the bandstand is a jubilee project which needs to be started. AGREED a steering group for the bandstand project would be established under the proposed jubilee working group.	Project Manager: Place and Property / Cllr Jim Halliday	August 25 - No further action has been taken on this matter. STANDING ITEM	30.11.21 - Working party met 30.11.21, Properties Officer looking for advice on pre-planning and flood risks with the Vale of White Horse District Council and the Environment Agency. June 2022 - Working Party identified two potential sites. Properties Officer had consulted the Environment Agency and the Vale of White Horse District Council who confirmed that both sites were viable and would be able to give more detailed feedback on receipt of a pre-application planning application. The Town Clerk had contracted a firm of architects to prepare two outline designs to accompany the pre-application submission. Nov 2022 - architect has provided information including possible two possible locations, two possible designs, and a summary of matters taken into account in preparing designs. This pack has been submitted to the Vale of White Horse District Council Planning Team for pre-application advice. It is expected that a meeting will be held with a member of the Planning Team in the near future, after which a written response will be sent to the Council outlining the views of both the Planning Team and Environment Agency. The Bandstand working party will meet to consider next steps: if the pre-application advice is favourable then a combined sponsorship and consultation plan will be drawn up. It was suggested that the town council could include a provisional sum of £50,000 in the draft 2023/24 budget. Agreed that should the scheme proceed it might be appropriate to use CIL funds. 11.07.23 - Community committee agreed to reinstate the working party with the membership as follows: Cllr Halliday, Cllr Jehanli, Cllr Oates, Steve Rich, Glynne Butt. The budget for the bandstand is zero but there is an earmarked reserve of £16,500 for this project.
N	N	Community	2024	September	C32/24	TWINNING The committee considered whether the town council should procure appropriate gifts and create a commemorative book to present to visitors from twinned towns and regions. It was RESOLVED to ask a local photographer to prepare a commemorative presentation brochure for visitors from twin towns. There is a budget for twinning which can cover the cost of such gifts.	Project Manager: Community and Business Engagement	26.01.2026 COMPLETED Remove	22.10.24 - Project Manager: Community and Business Engagement is looking into this. Local photographer contacted and printing being investigated. 10/03/2025 LM sent draft to RG LO and GB Jan-25 - Twinning booklet in progress, LM planning to meet with Martin Wackener to discuss further. First draft by 12.2.25. LO and RJ will be asked to sign off the project.
N	N	Community	2025	February	C62/24	COMMUNICATIONS REVIEW LM has met with Breakthrough Communications and as part of their offer training is available for staff and councillors. LM will share details of how to access the training with councillors. LM was asked to share the full report from Breakthrough Communications with the committee.	Project Manager: Community and Business Engagement	09.02.26 - Breakthrough communications have advised that training is available through their Hive Hub. - Remove Action	18.2.25 - Training will be available from 24th February. 5.2.25 - LM sent out full review to Community Committee 29.10.25 - LM has been in contact several times with no response, this has now been followed up with the Clerk cc'd into communications 10.9.25 - officers asked to review if this item should remain or be removed.
N	N	Community	2025	June	C10/25	CLUBS AND SOCIETIES DAY RESOLVED to ask the PMBCE to bring a report to the next meeting with options for Clubs and Societies Day in future. It was suggested that participants could be asked for their preference for future events.	Project Manager: Community and Business Engagement	09.02.26 - On Agenda	10.9.25 - RESOLVED that the Clubs and Societies Day be organised annually and that officers are asked to explore ways to get support with organisation from outside groups. Officers were asked to advise on details. 26.01.2026 Clubs and Societies Day 2026 will take place on Saturday 11th April and is being supported by Abingdon Events Partnership and Friends of Abingdon.
N	N	Community	2025	June	C11/25	WEBSITE Officers were asked to bring a proposal for a new website to the next meeting.	Project Manager: Community and Business Engagement	09.02.26 - On Agenda	28/08/2025 PM and DTC have begun proposal for new website, this will be presented to the community committee in the November meeting. 26.01.2026 Proposal was created and sent out to tender. Tenders to be reviewed at the next Community Committee meeting on Wednesday 18th February.