



Abingdon-on-Thames Town Council

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Museum sub-committee Wednesday 4 February 2026, 7pm Bear Room MINUTES

These are draft minutes, subject to the approval of the committee and they may therefore change

Present:

Cllr Penny Clover
Cllr Pat Lonergan
Cllr Colin Sanderson
Cllr Jim Halliday

Chair

Chair of the Finance, Governance & Asset Management
Committee – ex-officio

In attendance:

Dan Sancisi
Elin Bornemann
Steven Purnell

Museum Manager
Collections Officer (clerk to the meeting)
Representative of Abingdon Museum Friends

SECTION I - open to the public including the Press

M31/25 **Apologies**

Cllr Leo Midwinter

M32/25 **Declarations of interest**

None.

M33/25 **Statements and Questions from the Public**

None.

M34/25 **Minutes**

It was **proposed** by Cllr Halliday, **seconded** by Cllr Sanderson and **RESOLVED** that the minutes of the meeting of the sub-committee of 12 November be confirmed as an accurate record of the meeting, to be signed by the Chair.

Cllr Lonergan joined the meeting at 7.43pm.

M35/25 **Report from the Museum Manager**

The sub-committee considered and noted the report from the Museum Manager.

6.54-6.55 – the Chair asked that thanks to Mr Steven Purnell and the Abingdon Museum Friends for their help in re-creating the Monks Map interactive be minuted.

M36/25 **Report from Collections Officer**

The sub-committee noted the report from the Collections Officer.

M37/25 **To review the forward plan**

The forward plan was reviewed.

Cllr Halliday noted that 2027 will mark the 100th anniversary of the museum opening to the public, and that the intention to mark this anniversary should be added to the forward plan.

It was agreed that the Museum Manager and the Chair review the five year plan before the next meeting of the sub-committee.

M38/25 **To review the actions register**

The actions register was reviewed.

Museum website – the Museum Manager noted that the museum's routing domain 'abingdonmuseum.com' now has a security certificate applied to it.

Museum banners – new museum banners were installed in October 2025.

Visit to County Museum store – Councillors visited the County museum store on 28 October 2025.

Roof improvements publicity – the sub-committee asked that this action be repeated in the spring.

M39/25 **To review and approve the collections development policy / care policy / access policy and plan**

The sub-committee approved the collections development policy / care policy / access policy and plan subject to minor amendments. The final approval was delegated to the Museum Manager and the Chair.

M40/25 **Future Agenda items**

Five Year Plan
Jurassic Marine Reptiles exhibit

M41/25 **Dates of future meetings**

3 June 2026

The meeting closed at 9.02pm.

Signed: _____

Date: _____