



## Abingdon-on-Thames Town Council

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Cherie Carruthers, Town Clerk/Chief Executive

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### Finance, Governance and Asset Management committee

Monday 15<sup>th</sup> June 2026

### AGENDA

**Date of agenda: 8<sup>th</sup> June 2026**

To: All Members of the Finance, Governance and Asset Management committee

Clr Jim Halliday	Chair
Clr Elio Astone	Vice-Chair
Clr Gabby Barody	Chair of the Environment, Amenities and Infrastructure committee
Clr Neil Fawcett	Chair of the Community committee
Clr Oliver Forder	
Clr Mark Giddins	Chair of Planning committee
Clr Gwyneth Lewis	Chair of Personnel sub-committee
Clr Andrew Skinner	Mayor (ex-officio)

Dear Member

You are hereby summoned to attend a meeting of the **Finance, Governance and Asset Management committee** to be held on **Monday 15<sup>th</sup> June 2026 at 7pm** in the Old Magistrates' Court.

Should any Member be unable to attend please inform me at [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Any queries on the agenda should be directed to me.

Yours sincerely

*Cherie Carruthers*

Cherie Carruthers  
Town Clerk/Chief Executive/RFO (signed electronically)

## **Abingdon-on-Thames Town Council**

### **Our vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

#### **Our key objectives**

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

## **SECTION I (open to the public, including the press)**

The law allows members of the public and press to record meetings of the council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting by emailing [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk) or telephoning 01235 522642.

#### 1. **Apologies**

To receive any apologies for absence.

#### 2. **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

#### 3. **Terms of reference**

To review and accept the [terms of reference](#) for this sub-committee.

4. **Public participation**

Standing order 24 allows members of the public to make representations, ask questions and give evidence in respect of any item of business included in the agenda for any meeting of the Council (with the exception of the Annual Meeting) and its standing committees, in accordance with the council's code of practice in relation to public participation. If you would like to participate under this standing order, you must contact the Town Clerk no later than 5pm on Friday 13 June 2025. If you would like to ask a question, you must submit the question 48 hours (or two working days) before the meeting. This may either be by letter to the address above or by e-mail to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

5. **Minutes**

To sign as a correct record the draft minutes of the meeting of the Finance, Governance and Asset Management committee of [2<sup>nd</sup> March 2026](#).

6. **Finance report**

To receive and consider a [finance report](#) from the Responsible Financial Officer and to receive and approve:

i. To receive and approve:

- Appendix [A-1](#) and [A-2](#): list of payments made between 1 February 2026 and 31 April 2026;
- [Appendix B](#): Committee management accounts on the closing balances as at 30 April 2026;
- [Appendix C](#): Summary committee accounts as at 30 April 2026.

ii. To receive and approve:

- [Appendix D](#): full council management accounts on the closing balances as at 31 March 2026;
- [Appendix E](#): summary council committee balances accounts as at 31 March 2026;
- [Appendix F](#): balance sheet as at 31 March 2026;
- [Appendix G](#): earmarked reserves at 31 March 2026.

iii. To receive and note the final [Internal Audit Report](#) for 2025-26

7. **Strategic risk register approval and corporate risk management policy**

- i. To approve the [strategic risk register](#).
- ii. To adopt the [corporate risk management policy](#).

8. **Properties update**

To receive a [report](#) from the Project Manager: Property and Place.

- [Appendix 1](#) – Option 1 and 2 light fitting specifications
- Appendix 2, [a](#), [b](#), [c](#) – Option 3 lighting specifications
- [Schedule 1](#): closing schedule of works 2025/26
- [Schedule 2](#): current works 2026/27

9. **Local government review**

Standing item. To receive a verbal update from the Town Clerk.

10. **Publicity**

Members are requested to make suggestions to officers of items which may be publicised.

11. **Forward plan**

To review the [forward plan](#) for this committee.

12. **Actions Register**

To review the [actions register](#) for this committee. A confidential document has been added to [SharePoint](#) for councillors to view.

13. **Future Agenda items**

To consider and propose items for future agendas. Items to consider:

- Equality and diversity policy

14. **Dates of future meetings**

21 September 2026

14 December 2026

8 March 2027

21 June 2027

15. **Exclusion of the public, including the Press**

The Chair may move “that in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.” Subject to the approval of the above motion the meeting will then move into confidential session.

16. **Property matters**

To receive a [report](#) from the Town Clerk on a property matter related to County Hall. Confidential documents have been added to SharePoint for councillors to view.

- [Appendix A](#)
- [Appendix B](#)
- [Appendix C](#)

17. **Property – community asset**

To receive a verbal update from the Town Clerk on a property matter related to a community asset.