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Updated (add most recent date) 03.06.2026									
CONFIDENTIAL?	Forward plan item (if relevant)	Meeting	Year	Month	Minute no.	Minute/action	Responsible (initials/title)	Latest update	Update
N	Y	Environment, Amenities and Infrastructure	2021	January		REVIEW OF PLAY AREAS	Cemeteries and Outdoor Services Manager	27.5.26 - On Agenda	<p>Jun 2021 - Review undertaken.</p> <p>Oct 2021 - Quotes for play equipment received. Procurement should be completed in 2021 – report to committee 16 November 2021</p> <p>Nov 2021 - Cemeteries and Outdoor Services Manager updated meeting on quotes received. Work to proceed under delegation to officers.</p> <p>Feb 2022 - Play area working group established, meeting originally to be arranged for late March 2022.</p> <p>E21/24 - The committee received a list of earmarked reserves (EMRs) for the committee. Noted that the EMRs for play equipment are large but the cost of repair and installation of equipment is high so the budgets for this are prudent. Cemeteries and Outdoor Services Manager was asked to report on play areas to be refurbished so that committee members can consider this in advance of the budget process.</p> <p>July 2022 – Cemeteries and Outdoor Services Manager reported that play areas had been considered in turn and the following proposals will be made to the working group:</p> <ul style="list-style-type: none"> - Boxhill and Chilton – recently improved so no proposals - Caldecott Recreation Ground – improving play value for those aged up to 11 within the enclosed park whilst providing activities for those older, in the adjacent area. Activities would include a pendulum basket swing and a hurricane swing. There would be scope to further extend in the future as it is a large with potential. Adult fitness equipment will be installed shortly. - Chaunterell Way - propose extending the enclosed area with a basket swing, two DDA compliant roundabouts - simulator roundabout and inclusive wheelchair roundabout. Outside the play park, adjacent to the trees – toddler area with items which include interactive panels, balancing mushrooms/ logs, talking flower tubes and picnic table. Often young families visit this park. - Masefield Crescent – tall multi-play climbing unit to take advantage of the site's elevated position.
N	N	Environment, Amenities and Infrastructure	2021	January	A60	BUS SHELTERS - REPLACING AND ADDING NEW ONES Two bus shelters had been completed in the past year. There may be more which could be replaced and members were asked to consider if they knew of any shelters which may need to be replaced.	Cemeteries and Outdoor Services Manager	27.5.26 - On Agenda	<p>17.3.21 - suggested sites: The Motte – stop could be replaced to allow for a seat to be added; Stratton Way: more shelters could be installed as the bus stop for the X2 and X3 buses to Oxford is particularly busy. The Outdoor Services Manager will look at this. The stop on Drayton Road was put in by developers and removed as it was not sited correctly. The Town Council will ask about a new stop to be better located, funded by the developer.</p> <p>May 2021 - outstanding, COSM to address</p> <p>November 2021 – this matter may now best be considered alongside the potential for external providers to replace and maintain bus shelters.</p> <p>July 2022 update: Safer Streets funding awarded to enable repair and refurb of bus shelter (A4) at Stratton Way. A replacement bus shelter is planned for Oxford Road southbound.</p> <p>21.7.22 – Town Clerk to liaise with the Cemeteries and Outdoor Services Manager to produce a report and update on all bus shelters.</p> <p>November 2022: Locum Project Officer to liaise with COSM for report to meeting in January 2023 (see also related action above).</p> <p>Jan-23 - report from Locum Project Manager. Information received from a possible provider but no cost figures. More information will be sought. A replacement bus shelter on Stratton Way has been installed but the noticeboard on the original shelter was not replaced. The committee asked if officers could look into a replacement noticeboard when considering new bus shelters.</p> <p>9.3.23 (IF64/22) - AGREED to ask officers to install an additional bus shelter at Stratton Way on the northbound side at stop A2 and to use Community Infrastructure Levy funding if necessary. The finance officer was asked to advise on funding.</p> <p>- March 2023 - COSM requested a meeting with Cllr Halliday & Cllr Skinner to review on site – requested by email 22 Mar 23. Meeting not confirmed due to other commitments.</p> <p>8.6.23 - AS and JH to follow up with TB</p> <p>20.7.23 - discussed at meeting. AS and JH still to speak to TB.</p> <p>26.10.23 - future item for this committee. COSM to provide a report on the situation with bus</p>

N	Y	Environment, Amenities and Infrastructure	2021	February	GR57	<p>TRAVEL INITIATIVES/ACTIVE TRAVEL</p> <p>Meeting asked to consider adopting the draft policy which had been developed by Abingdon Liveable Streets. Draft policy submitted to Oxfordshire County Council to consider for adoption. If adopted by the town council it becomes a formal document to be taken into account by the planning authority.</p> <p>Cllr de la Harpe to provide the draft document and highlight key areas for committee members to consider. Cllr de la Harpe would circulate the link and this item would be reconsidered at the next meeting of this committee.</p>	Town Clerk	27.5.26 - Consultation currently open on scheme	<p>2.4.21 - LCWIP currently being worked on at county council and it is hoped that it will be completed by June or July. If this is the case, there is no need for the Town Council to adopt the draft document.</p> <p>20.4.21 - to keep as an active item for GASC to revisit in future when the matter has been resolved by Oxfordshire County Council.</p> <p>18.11.21 - noted that it may be good to proceed with projects while awaiting consideration of the LCWIP by the County Council. To add to next agenda for specific proposals.</p> <p>17.3.22 – Cllr de la Harpe reported that draft LCWIP produced by OCC recently. Awaiting further information.</p> <p>July 2022: further report direct to meeting</p> <p>21.6.22 - discussed at meeting, Cllr Fawcett updated members. The outline design was generally supported, the next stage was to go to Cabinet for approval.</p> <p>Nov-22 - Draft Local Cycling and Walking Infrastructure Plan subject to consultation. Agreed that Cllr de la Harpe respond to the consultation for the Abingdon LCWIP Local Cycling and Walking Infrastructure Plan on behalf of members. Cllr de la Harpe also asked that some CiL money be put aside for cycling projects in Abingdon. This was agreed.</p> <p>Mar-23 - Update received from county council to advise that the bid for 'Active Travel Tranche 4' funding for schemes was submitted. The Market Place/Bridge Street junction is at the top of the list and £1.5m has been requested. County Councillors have advised that they are optimistic.</p> <p>20.7.23 - NF updated that tranche 3 of the government funding was denied, OCC to bid for tranche 4 funding.</p> <p>26.10.23 - NF update: OCC have applied for funding for projects but were refused. OCC has been asked to resubmit bids and await response.</p> <p>7.12.23 - OCC have not received response re junction.</p> <p>9.2.24 - enquiry to the county council on the proposed LCWIP junction improvement at the top of East St Helen's Street. <i>We do not yet have the result of our funding bid for the</i></p>
N	N	Environment, Amenities and Infrastructure	2022	March	T59	<p>STRATTON WAY UNDERPASS</p> <p>a) The Town Clerk seeks approval from the relevant Oxfordshire County Council department to permit the town council to repair and repaint the murals in the Stratton Way underpass.</p> <p>b) that once permission has been obtained the town council commissions a local artist, (ideally to be aided by pupils of Abingdon schools), to undertake repairs to the existing murals in the underpass and install a new Platinum Jubilee mural on those parts of the underpass which currently do not feature a mural, and,</p> <p>c) the committee delegates approval of the contracting arrangements to the Town Clerk in consultation with the committee chair.</p>	Project Manager: Community and Business Engagement	26.01.2026 On the 24th October the application was denied from the Vale. The concern from the Vale was that the application was not for new art but for the renovation of existing art. The application also did not show enough evidence that people used the underpass and therefore few people would benefit from the restoration of the underpass and the potential addition of a new mural in the underpass. Discussion was had with the Public Art working group on Monday 3rd November 2025 where we discussed a larger project that would include the underpass. Following this meeting, the project manager for community and business engagement met with the chair of the public art group where it was decided that the focus should be on Town signage. The officer is now proceeding with this project.	<p>15.07.22 update: Permission granted subject to liaison regarding the works to be undertaken. Now to proceed to (b)</p> <p>21.6.22 – Town Clerk making enquires as to commissioning this work and seeking to do this through the Youth Voice. Members delegated authority to officers to progress this and report.</p> <p>November 2022: Members thanked the Locum Project Officer for her report but noted that they wanted to retain the existing designs with only new design for the undecorated area. Town Clerk to revisit the remit with the Locum Project Officer.</p> <p>Jan-23 - Youth Voice have been contacted with a view to their involvement in this project and they are keen to be involved. Designs submitted and awaiting approval. Town Clerk to contact Youth Voice to confirm plans. The proposal is for general maintenance, rather than a complete change.</p> <p>9.3.23 – Town Clerk has contacted Youth Voice and is awaiting a response.</p> <p>July 2023 - AIYSP meeting held on 25.7.23. AIYSP members advised that drawings had been submitted to the town council for consideration so they are awaiting a response from the town council.</p> <p>14.9.23 - Cllr Greenaway to meet with officers re underpasses and improving safety. Officers to find drawings produced by Youth Groups and share with councillors.</p> <p>26.10.23 - discussed at committee</p> <p>17.1.24 - VWHDC presentation to town council highlighted the availability of financial and officer support for this project. To be considered by TIC on 22.2.24</p> <p>22.2.24 - funding offered by VWHDC, working party to discuss plans</p> <p>5.9.24 - Part of the Public Arts Working group - original artist sourced and TC trying to find contact details.</p> <p>12.9.24 - A list of possible actions has been prepared and the town council has agreed to the refurbishment of Stratton Way underpass. The original artist has died. The Mayor at the time Cllr Lorraine Oates has been asked for further information to enable the project to</p>
N	N	Environment, Amenities and Infrastructure	2022	March	IF57/22	<p>SPEED INDICATOR SIGNS</p> <p>Referred from Traffic Advisory Committee 8 February 2023, TA6/22, item 1, speed indicator signs. Budget for speed indicator signs agreed by the town council in 2022. Power to install these signs rests with the county council, although it can be delegated to town and parish councils. The county council has a small third party support budget to provide match funding for town and parish councils to help with the installation of sign posts and moving signs between posts. It was agreed that the town council would liaise with the county council over speed indicator signs and the installation of sign posts and would identify potential sites for the speed cameras through the Town Infrastructure Committee.</p>	Town Clerk	27.5.26 - On Agenda	<p>9.3.23 – AGREED to ask officers to email town councillors to request suggestions for locations to site speed indicator signs and to liaise with the Chair of the Town Infrastructure Committee and the county council on these proposed locations so that the town council is prepared for the installation of signs.</p> <p>22.3.23 - Town Clerk emailed councillors to request suggestions for locations. One reply received to date (1.6.23)</p> <p>8.6.23 - Town Clerk noted that only the county council has the power to install signs but can authorise other authorities to do so, which is how the agreement with the town council would work. Noted that the town council does not have any such power even under the General Power of Competence.</p> <p>4.7.23 - contact with OCC to progress the project. Update 10th November 23. Working party formed under Chairmanship of Cllr Astone. Different designs of signs being checked from surrounding Parishes.</p> <p>20.7.23 - Town Clerk liaising with OCC to agree a formal management agreement. This is ongoing.</p> <p>Aug 23 - The Town Clerk emailed both Mark Francis and Lee Turner at OCC with a view to an agreement that we may instal these speed signs on their behalf as ATC does not have the power to do so alone. Advised OCC that we have money in the budget for these - awaiting response.</p> <p>14.9.23 - Town Clerk has spoken to OCC to discuss this. OCC would be able to support the installation of sign posts, although it was noted that these are not formally recognised as traffic signs. Town councillors emailed to ask for suggestions of locations for approval of the county council. Town Clerk would send information to the county council by the end of September.</p> <p>26.10.23 - The committee considered a report from the Chair of the committee on proposed sites for speed indicator signs in Abingdon. It was AGREED to set up a working party led by Cllr Astone to collect proposals for locations for speed indicator signs, to review information</p>

N	N	Environment, Amenities and Infrastructure	2024	July	IF8/24	PUBLIC ART WORKING PARTY - The sculpture on the wall above Pablo Lounge needs cleaning. Town Clerk to find out who owns the building and follow up. - Outdoor services team asked if a new plaque could be provided for the needle at Abbey Close. - Refurbishment of the murals in the ramps to the Stratton Way underpass has been agreed, with co-funding offered by VHWDC. Funding can be used for the refurbishment of existing artworks. The working party needs to consider what to add. The Town Clerk would follow up to move the project forward.	Project Manager: Community and Business Engagement	26.01.2026 - update to committee Standing Item	5.9.24 - COSM asked to replace plaque, original artist named, TC trying to find her contact details. 12.9.24 - update to committee. Working party to be organised so that Cllrs can agree actions for officers. Cllr Leo Midwinter proposed as member of the working party, seconded Mark G, agreed. A list of possible actions has been prepared and the town council has agreed to the refurbishment of Stratton Way underpass. The original artist has died. The Mayor at the time, Cllr Lorraine Oates, has been asked for further information to enable the project to proceed. 5.12.24 - RESOLVED to adopt the public art strategy. Jan 25 - officers have established that the sculpture on the wall above Pablo Lounge is privately owned. The town council is consequently not responsible for this and cannot organise work on a privately owned property. 27.5.25 - No update 2.6.25 - suggested that this is a standing item on the agenda for the committee. Agreed. 26.01.2026 the focus of the public art working group is now on Town signage which is included in the Public Art strategy.
N	N	Environment, Amenities and Infrastructure	2025	February	IF52/24	ABINGDON BRIDGE SURVEY Request from the Traffic Advisory committee to contact Oxfordshire County Council to establish if there is existing survey data of traffic flows across Abingdon Bridge and what data it might be possible to obtain with a traffic survey in advance of planned development at Culham. Data collected would enable any changes in traffic volume and type to be identified and appropriate action to be considered as a result. RESOLVED that if Oxfordshire County Council does not have traffic data for Abingdon Bridge, the committee authorises the Town Clerk to request a traffic survey	Town Clerk	27.5.26 - No Update	28.2.25 - request sent to transport monitoring. 27.5.25 - request sent to OCC 28.2.25 - chasing update 2.6.25 - Bridge traffic measure. Data provided poor quality as it does not specify the location for the traffic survey. Mark G to raise at traffic advisory committee. 8.9.25 - to follow up with Lee Turner, OCC, to request an update to TAC. 3.11.25 - no update 26.01.26 - no update 09.02.26 - still awaiting information & update. Highways offering help if needed..
N	Y	Environment, Amenities and Infrastructure	2025	June	E11/25	BUS SHELTERS MAINTENANCE The COSM informed the committee that the new member of the outdoor services team was now kitted out to maintain and clean bus shelters. The COSM was asked if shelters could have a QR code added so that members of the public could alert the council of any issues which arose. This would be looked into.	Cemeteries and Outdoor Services Manager	27.5.26 On Agenda	1.9.25 - Maintenance survey now complete, waiting write up report, initial findings is that considerable works needing to bring them up to a reasonable standard - currently no budget. See COSM report on agenda. 5.11.25 - report to committee. 27.1.26 - Awaiting a meeting of the bus usage committee to prioritise maintenance highlighted in the report 09.02.26 - CS has just sent some data and has a meeting to discuss. Externiture to try to come up with a schedule.