



Abingdon-on-Thames Town Council

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Cherie Carruthers - Town Clerk/Chief Executive

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Museum sub-committee

Wednesday 9 September 2026, 7pm

Bear Room

AGENDA

Date of agenda: 28 August 2026

To: All Members of the Museum sub-committee

Cllr Penny Clover	Chair
Cllr Pat Lonergan	Vice-Chair
Cllr Carol Dunne	
Cllr Leo Midwinter	
Cllr Colin Sanderson	
Cllr Andrew Skinner	Mayor ex-officio

Dear Member,

You are hereby summoned to attend a meeting of the **Museum sub-committee** to be held at 7pm on **Wednesday 9 September 2026** in the Bear Room.

Should any member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at democratic@abingdon.gov.uk.

Any queries on the agenda should also be directed to me.

Yours sincerely

Cherie Carruthers

Cherie Carruthers
Town Clerk/Chief Executive (signed electronically)

Abingdon-on-Thames Town Council

Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing democratic@abingdon.gov.uk or telephoning 01235 522642.

SECTION I - open to the public including the Press

1. Apologies

To receive any apologies for absence.

2. Declarations of interest

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the adopted Code of Conduct.

3. Election of the Vice-Chair

Members to vote in the Vice-Chair of the Museum sub-committee.

4. Statements and Questions from the Public

Standing order 24 allows members of the public to make representations, ask questions and give evidence in respect of any item of business included in the agenda for any

meeting of the Council (with the exception of the Annual Meeting) and its standing committees, in accordance with the council's code of practice in relation to public participation. If you would like to participate under this standing order, you must contact the Town Clerk no later than 5pm on Tuesday 2 February 2026. If you would like to ask a question, you must submit the question 48 hours (or two working days) before the meeting. This may either be by letter to the address above or by e-mail to democratic@abingdon.gov.uk.

5. Minutes

To sign as a correct record the [minutes](#) of the meeting of the sub-committee of 03 June 2026.

6. Reports from the Museum Manager

6.1. Museum Updates, Social Media and KPIs [Report](#)

6.2. Jurassic Marine Reptiles [Report](#)

6.3. Five-Year Plan [Report](#)

6.4. Lift Planning Permission [Report](#)

7. Report from the Collections Officer

To receive the [report](#) from the Collections Officer.

8. To review Service Level Agreement with OMRC

To review and approve new [SLA](#) from Oxfordshire Museum Resource Centre.

9. Report from the Abingdon Museum Friends

To receive the [report](#) from the Secretary of the Abingdon Museum Friends.

10. To review the forward plan

An updated version of the [forward plan](#) is available to review.

11. To review the actions register

An updated version of the [actions register](#) is available to review.

12. Future Agenda items

To consider and propose items for future agendas.

13. Dates of future meetings

Museum sub-committee, 9 September 2026
AGENDA

18 November 2026
10 February 2027
2 June 2027